



# Library

**Board Report  
September 9, 2021**

## AGENDA

JOHNSON COUNTY LIBRARY BOARD OF DIRECTORS  
REGULAR MEETING, September 9, 2021  
MONTICELLO LIBRARY  
LARGE MEETING ROOM  
22435 W. 66th St., Shawnee, KS 66226  
4:00 p.m.

The public can view the broadcast of the meeting on the Johnson County Library [Facebook page](#) for a live feed or later when the video is posted to the Library's website.

If you have information or comments related to any item on our agenda that you would like to have presented to the Library Board, we encourage you to submit that information in writing. If you wish to submit information, please email comments or statements to [casserleys@jocolibrary.org](mailto:casserleys@jocolibrary.org) before noon on the Wednesday before the Thursday Library Board meeting. Comments received by noon will be shared with the entire Board prior to the meeting.

- I. Call to Order
- II. Citizen Comments
- III. Remarks
  - A. Members of the Johnson County Library Board of Directors
  - B. Board Chair, Bethany Griffith
  - C. Development Department
    - a) Friends of the Library: written report presented by Courtney Ramlow ..... 4
    - b) Johnson County Library Foundation: written report presented by Stephanie Stollsteimer, Foundation Director ..... 6
  - D. Liaison, Board of County Commissioners, Janeé Hanzlick
- IV. Reports
  - a. Board Counsel – Andrew Logan – report on city mask mandates and Resolution of Johnson County Library Revenue Neutral Rate
- V. County Librarian Report – Sean Casserley, County Librarian
  - 1. Finances and Statistics – Dave Vratny, Finance Director
    - a) Monthly Budget Report ..... 8
      - i. FY 2022 Budget Update
    - b) Branch Report – Adam Wathen, Associate Director for Systemwide Service and Joseph Keehn, Program and Event Coordinator, present on Library trends ..... 15
  - 2. Comprehensive Library Master Plan – Scott Sime, Project Coordinator
    - a) Central Staff Space Consolidation (CSSC) ..... 22
      - i. Furniture update, Abby Giersch, Interiors Project Manager ..... 28
    - b) Antioch Replacement ..... 39
      - i. Design update, Dan Maginn, Dake Wells Architecture ..... 43
    - c) Capital Improvement Projects Timeline Summary ..... 56
  - 3. Updates – Sean Casserley, County Librarian
    - a) Summer Reading update, Melanie Fuemmeler ..... 59
    - b) Janice Blansit, JCCC Adult Education
    - c) Scheduling Budget Subcommittee meetings
    - d) Interim HR Director, update
    - e) Prairie Village mask mandate, impact on Corinth Branch
    - f) Edgerton Building

V.	Consent Agenda	
	A. Action Items:	
	1. Minutes of the August 12, 2021 Regular Library Board meeting .....	81
	B. Information Items	
	1. Financial and Personnel	
	a) The County Librarian and the Finance Director certify those payment vouchers and personnel authorizations for July 2021 were handled in accordance with library and County policy.	
	b) The July 2021 Revenue and Expenditure reports produced from the County's financial system reflect the Library's revenues and expenditures	
	C. Gift Fund Report	
	1. Treasurer's Report .....	89
VI.	Old Business	
	a. Resolution of Johnson County Library Revenue Neutral Rate .....	90
VII.	New Business	
	a. None	
VIII.	Adjournment	



**September 2021: Monthly Report**  
of the  
Friends of Johnson County Library  
to the  
Board of Directors of Johnson County Library

Good afternoon, Madame Chair, and thank you and members of the Board, and Commissioner Hanzlick, and Mr. Casserley for this time to report on Friends progress on behalf of the Executive Committee. There are 4 subjects in our report today, detailing activities of July 2021:

- **Recognition from Friends of Kansas Libraries**
- **Automated Materials Handling**
- **Friends Manager on the Conference Circuit**
- **Internet Sales**
  
- **Recognition from Friends of Kansas Libraries**

The Friends of Kansas Libraries have recognized our JCL Friends group as the Outstanding Friends Group Award for 2020-21. Highlights of the staff and supporters' accomplishments through the pandemic include:

- researched and developed a reopening plan.
- acquired donated laptops to accommodate remote and hybrid work for all staff.
- in 2020-21 the Friends **received over \$75,000 in operational grants** from CARES Act funds
  - o first-draw PPP loan in the amount of \$22,126, which has been fully forgiven.
  - o second-draw PPP loan in the amount of \$23,420 which has been fully forgiven.
  - o a Small Business Working Capital Grant of \$20,000 from the state of Kansas.
  - o a Johnson County CARES Act Grant for \$10,000.
- online sales division was increased, and a new website launched making it easier for local customers to support the library through e-commerce.
- Friends worked in cooperation with Johnson County Library and JCL Foundation staff on a business plan.
- a consolidation proposal was made for a vacant library building.
- through the pandemic, staff was fully paid and employed. Hours and modest salaries were not cut to make ends meet. In fact, the decision was made to set a minimum wage of \$15 per hour for all staff.

For these and many other reasons, we proud to be your Friends.

- **Automated Materials Handling**

Automated Materials Handling – a sorter – is slated for installation week of Oct 6. Overhaul and reconfiguration of Pine Ridge HQ is underway. Working towards having the place ready for sort-to-sell storefront by holiday season.

- **Friends Manager on the Conference Circuit**

Friends Operations manager Shanta Dickerson has been invited to sit on a panel at Kansas Library Association's 2021 Conference (October 27-29 in Wichita) and to participate in a friends-focused breakout session the afternoon of Wed 27. Our Friends are influential and inspiring to their peers.

- **Internet Sales**

Our internet sales report is changing. Internet Sales & Office Manager William Mitchell is examining our processes to improve efficiency and save money. Data analysis is showing status of inventory and orders in July and how those numbers compare historically. The new reports are lengthier and testify to the complexity of managing a larger volume of sales activity. Subjects include:

- Monthly net sales per market
- Inventory by source: ex-library or donation
- Sales vs postage
- Process Improvements

For July, the net sales over all 5 of our internet marketplaces reached \$15,501. The majority of earnings came from Amazon with eBay coming in second.

Our new format may not always include the lighthearted and jaunty news of odd titles sold, but we will be better able to report to you our improved performance and, we hope, eventually increasing levels of support for JCL.

I want to remind all our listeners that you may join or renew your Friends of Johnson County Library membership at [friendsofjcl.org](http://friendsofjcl.org)

Respectfully submitted,

Executive Committee, Friends of Johnson County Library

**To:** Library Board of Directors  
**From:** Stephanie Stollsteimer  
**Date:** September 9, 2021  
**Re:** Johnson County Library Foundation update

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Good afternoon everyone!

**1952 Society bequest follow up: James Deberry, \$20,000, Cedar Roe**

- James Deberry was a lover of the Cedar Roe Library Branch. Over the years he would send designated gifts totaling about \$5,000 which is a little tricky, but worth it to the branch.
- He passed away in 2020 and we received his bequest of nearly \$20,000 this year.
- As luck would have it, Cedar Roe has been closed this summer for roof repair and the Library took this opportunity to go shopping and purchase some new furniture especially in the children's area.
- We plan to have a reception in October and invite his immediate family for a reception at Cedar Roe to recognize this lovely gift.

**Library Lets Loose Fundraising Event Goes Virtual, September 18**

- We are pre-producing a wonderful program that will tell the Library story and why being a donor is so important to support the Library above and beyond what public funding provides.
- It will be broadcast via ZOOM with our production partner, Park University.
- The sponsor donations total \$115,000 and patrons are making donations online and in the mail.
- The reception at Lenexa plans are in full swing and we look forward to seeing some of Library supporters in person.

**Tours of Central**

- Tours of Central have begun!
- This Friday, September 10 afternoon is a special tour for donors, board members and elected officials. Let me know if you'd like to join in!

### **Grants update**

- As you know, we apply for grants from private foundations and corporations year-round.
- We recently received additional funding for the Central Resource Library Kids area interactive Burgeon unit!
- We secured funding from the John W. & Effie E. Speas Foundation for \$7,000
- It is addition to the \$15,000 from the Regnier Family Foundation and \$15,000 from the Johnson County Library Foundation.

### **Annual Appeal 2021**

- We are embarking on the year end appeal that all nonprofits focusing on enthusiastically.
- We working to implement the theme and the plan!

That concludes my report.

Thank you.

**JOHNSON COUNTY LIBRARY: Summary of Expenditures by Cost Category (.75 Increase Only)**  
**July 2021**  
**58% of year lapsed**

<b>OPERATING FUND</b>	<b>Programs</b>	<b>2021 Budget</b>
	Revenue	3,913,449
	Administrative Services	
	Information Technology	
	Collection Development	
	Branch/Systemwide Services	277,678
	Transfer to Capital Projects	
	Interfund Transfers	
<b>TOTAL OPERATING FUND EXPENDITURES</b>		<b><u>\$277,678</u></b>
<b>TOTAL .75 INCREASE FUNDS REMAINING OPERATING</b>		<b><u><u>\$3,635,771</u></u></b>
<b>SPECIAL USE FUND</b>		<b>2021 Budget</b>
	Revenue:	3,138,526
	Expenses:	
	Contractual Services (General Maintenance)	
	Commodities (Capital Equipment)	
	Transfer to Debt Payment	
	Transfer to Debt Payment - CLMP	468,412
	Transfer to Capital Projects	
<b>TOTAL SPECIAL USE FUND EXPENDITURES</b>		<b><u>\$468,412</u></b>
<b>TOTAL .75 INCREASE FUNDS REMAINING SPECIAL USE</b>		<b><u><u>\$2,670,114</u></u></b>
<b>TOTAL .75 INCREASE FUNDS REMAINING ALL FUNDS</b>		<b><u><u>\$6,305,885</u></u></b>

**Expenditure of Friends of the JCL Donations 2021**

<i>Expenditure Details</i>	<i>July</i>	<i>YTD</i>
Volunteer Recognition	\$0.00	\$75.00
Advertising/Promotion	0.00	0.00
Collection Materials	0.00	0.00
Professional Development/Staff Recognition	0.00	0.00
Technology/Recruitment Consulting & Expenses	0.00	0.00
Strategic Planning meeting supplies	0.00	0.00
GEM Award/Staff Recognition	0.00	0.00
Homework Help and Tutor.com	0.00	0.00
Summer Reading Club/Elementia	0.00	0.00
Other Library Programming	0.00	0.00
MidAmerica Regional Council	0.00	0.00
Joint Board Meeting Expense	0.00	49.12
Board Travel Expenses	0.00	0.00
Board Retreat Expenses	0.00	0.00
Miscellaneous	0.00	0.00
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 124.12</b>

# JOHNSON COUNTY LIBRARY TOTAL REVENUE REPORT

July 2021

58% of Year Lapsed

REVENUE ALL FUNDS	2021 Year to Date	2021 Budget	% Budget Year to Date	% Budget YTD Prior Year
Ad Valorem	35,436,608	36,717,284	97%	97%
Ad Valorem Delinquent	4,857	288,773	2%	34%
Motor Vehicle	1,713,241	3,170,344	54%	47%
Library Generated - Copying/Printing	36,188	104,359	35%	28%
Library Generated - Overdues / Fees	192,776	768,271	25%	20%
Sale of Library Books	25,000	0	0%	0%
Misc Other	1,026	18,703	5%	3%
Reimbursement	166,584	330,043	50%	14%
Library Generated - Other Charges	0	3,641	0%	0%
Investment	66,749	58,404	114%	61%
Unencumbered Balance Forward	0	10,000	0%	0%
Recreational Vehicle Tax	13,437	12,325	109%	87%
Commercial Vehicle Tax	46,967	57,421	82%	86%
Heavy Trucks Tax	4,445	4,841	92%	116%
Rental Excise Tax	13,465	45,873	29%	49%
State and Federal Grants	171,285	265,638	64%	50%
<b>TOTAL REVENUE</b>	<b>37,892,627</b>	<b>41,855,920</b>	<b>91%</b>	<b>93%</b>

Expenses ALL FUNDS with Collection Encumbrance	2021 Year to Date	2021 Budget	% Categories Expended
Salaries and Benefits	11,492,051	21,735,915	53%
Contractual Services	3,002,555	6,300,506	48%
Commodities	3,389,405	4,123,766	82%
Risk Management Charges	97,129	195,074	50%
Capital / Maintenance / Repair	746,090	3,338,526	22%
Transfer to Debt Payment	0	10,000	0%
Transfer to Capital Projects	0	2,777,596	0%
Grants	236,047	265,638	89%
Interfund Transfer	3,042,103	3,108,899	98%
<b>TOTAL EXPENDITURES</b>	<b>22,005,379</b>	<b>41,855,920</b>	<b>53%</b>

Revenue - Expenses as of July 31, 2021 15,887,248

RESERVES ALL FUNDS	As of 12/31/20
Reserves Operating Fund	11,832,474
Reserves Special Use Fund	1,702,168
<b>Total JCL Reserves</b>	<u><u>13,534,642</u></u>

## Scheduled Replacement Plan Funding

	<u>REVENUE RECEIVED TO DATE</u>
-	
2015 Fund Transfer	350,000
2016 Fund Transfer	699,000
2017 Fund Transfer	1,130,250
2018 Fund Transfer	1,147,850
2019 Fund Transfer	1,131,100
<b>Total Revenue</b>	<b><u>4,458,200</u></b>

### 2021

Contractual Services	1,584,927
Building Repair	585,616
Architectural Services	68,820
Furnishings and Office Equipment	73,032
HVAC	178,193
Sorter Parts and Labor	4,113
Security System Maint & Repair	33,549
Vehicles	119,310
AED Equipment	9,613
Interfund Transfer	1,767,934
	<b><u>4,425,107</u></b>
<b>Budget Remaining</b>	<b><u>33,093</u></b>

**JOHNSON COUNTY LIBRARY: Summary of Expenditures by Cost Category**  
**July 2021**  
**58% Year Lapsed**

<b>OPERATING FUND</b>	<b>2021</b>	<b>2021</b>	<b>% Program</b>
<b>Programs</b>	<b>Year to Date</b>	<b>Budget</b>	<b>Expended</b>
Administrative Services	1,915,333	4,765,784	40%
Information Technology	1,616,337	3,632,726	44%
Collection Development	1,911,949	3,543,153	54%
Branch/Systemwide Services	10,270,986	20,128,760	51%
Risk Management Charges	97,129	195,074	50%
Grants *	236,047	265,638	89%
Transfer to Capital Projects	0	2,777,596	0%
Interfund Transfer	3,000,562	3,067,358	98%
<b>TOTAL OPERATING FUND EXPENDITURES</b>	<b>19,048,342</b>	<b>38,376,089</b>	<b>50%</b>

<b>SPECIAL USE FUND</b>	<b>2021</b>	<b>2021</b>	<b>% Budget</b>
	<b>Year to Date</b>	<b>Budget</b>	<b>Expended</b>
Contractual Services (General Maintenance)	63,900	176,305	36%
Commodities (Capital Equipment)	13,932	155,000	9%
Transfer to Debt Payment	0	10,000	0%
Transfer to Capital Projects	468,412	3,138,526	15%
<b>TOTAL SPECIAL USE FUND EXPENDITURES</b>	<b>546,244</b>	<b>3,479,831</b>	<b>16%</b>

<b>TOTAL EXPENDITURES</b>	<b>19,594,587</b>	<b>41,855,920</b>	<b>47%</b>
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**JOHNSON COUNTY LIBRARY: Summary of Expenditures by Type**  
**July 2021**  
**58% Year Lapsed**

<b>ALL FUNDS</b>	<b>2021</b>	<b>2021</b>	<b>% Categories</b>
<b>Categories</b>	<b>Year to Date</b>	<b>Budget</b>	<b>Expended</b>
Salaries and Benefits	11,492,051	21,735,915	53%
Contractual Services	2,350,963	6,300,506	37%
Commodities	1,630,204	4,123,766	40%
Risk Management Charges	97,129	195,074	50%
Capital / Maintenance / Repair	277,678	2,977,596	9%
Transfer to Debt Payment	0	10,000	0%
Transfer to PBC Capital Leases	468,412	3,138,526	15%
Grants	236,047	265,638	89%
Interfund Transfer	3,042,103	3,108,899	98%
<b>TOTAL EXPENDITURES</b>	<b>19,594,587</b>	<b>41,855,920</b>	<b>47%</b>

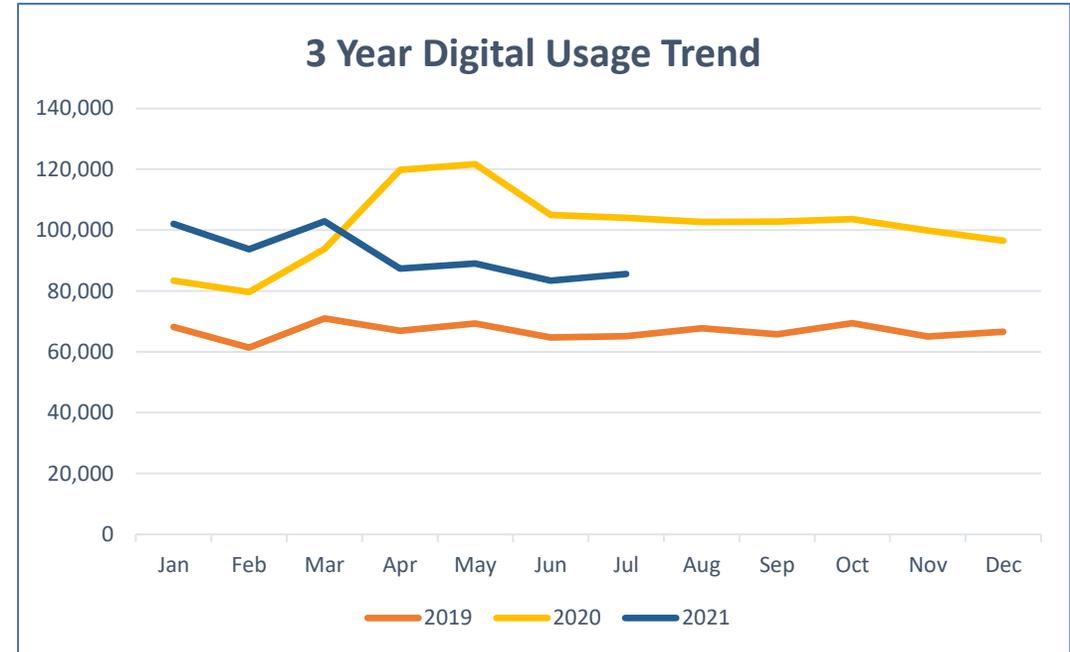
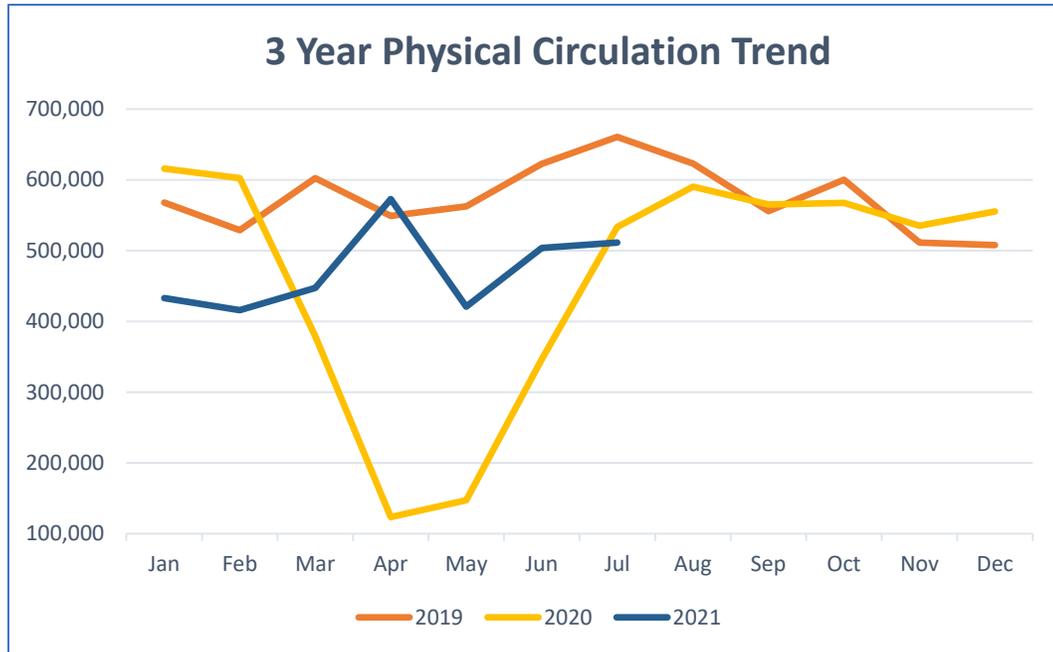
GRANTS*	Expenditures through 7/30/2021	Source	Received	Expenditures	Grant Award	Budget Remaining
285000086	2021 State Aid	State	3/22/2021	\$67,958.42	\$131,284.90	\$63,326.48
285000087	On 24 2021-2022	JCL Foundation	6/11/2021	\$103,538.00	\$103,538.00	\$0.00

\*Includes all expenditures and revenues over the life of the grant.

# Statistics and Trends September 2021



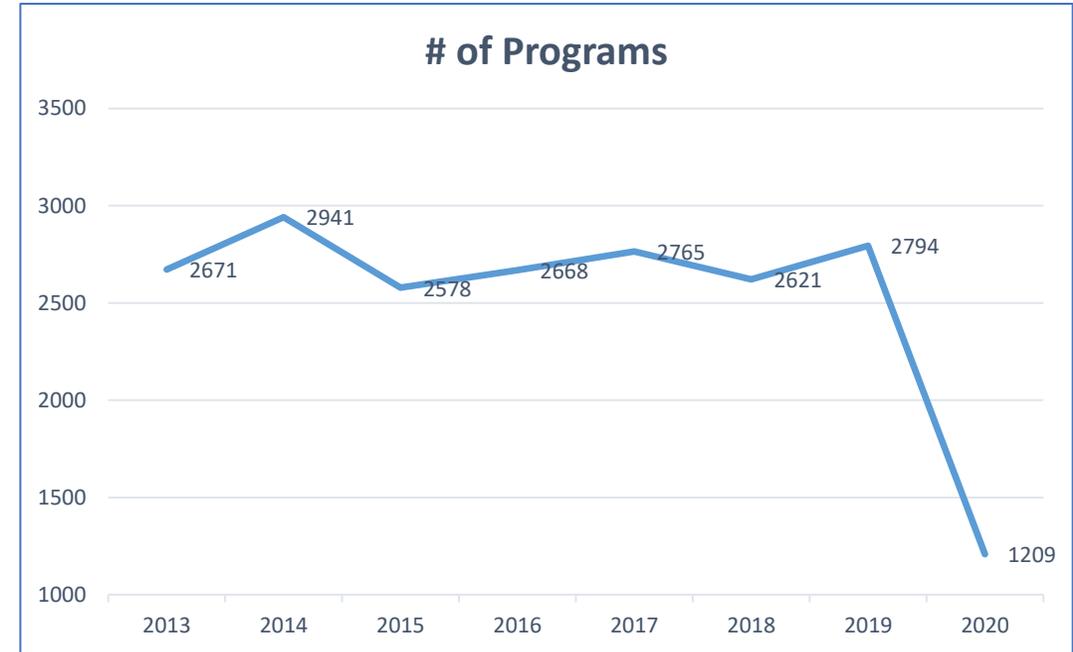
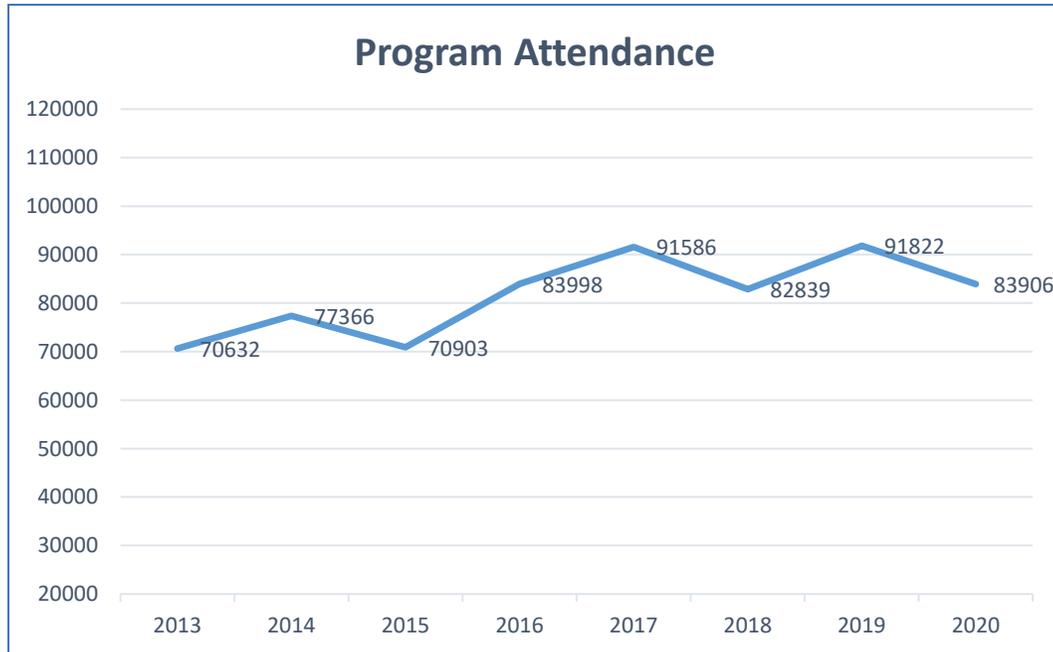
# Physical and Digital Circulation



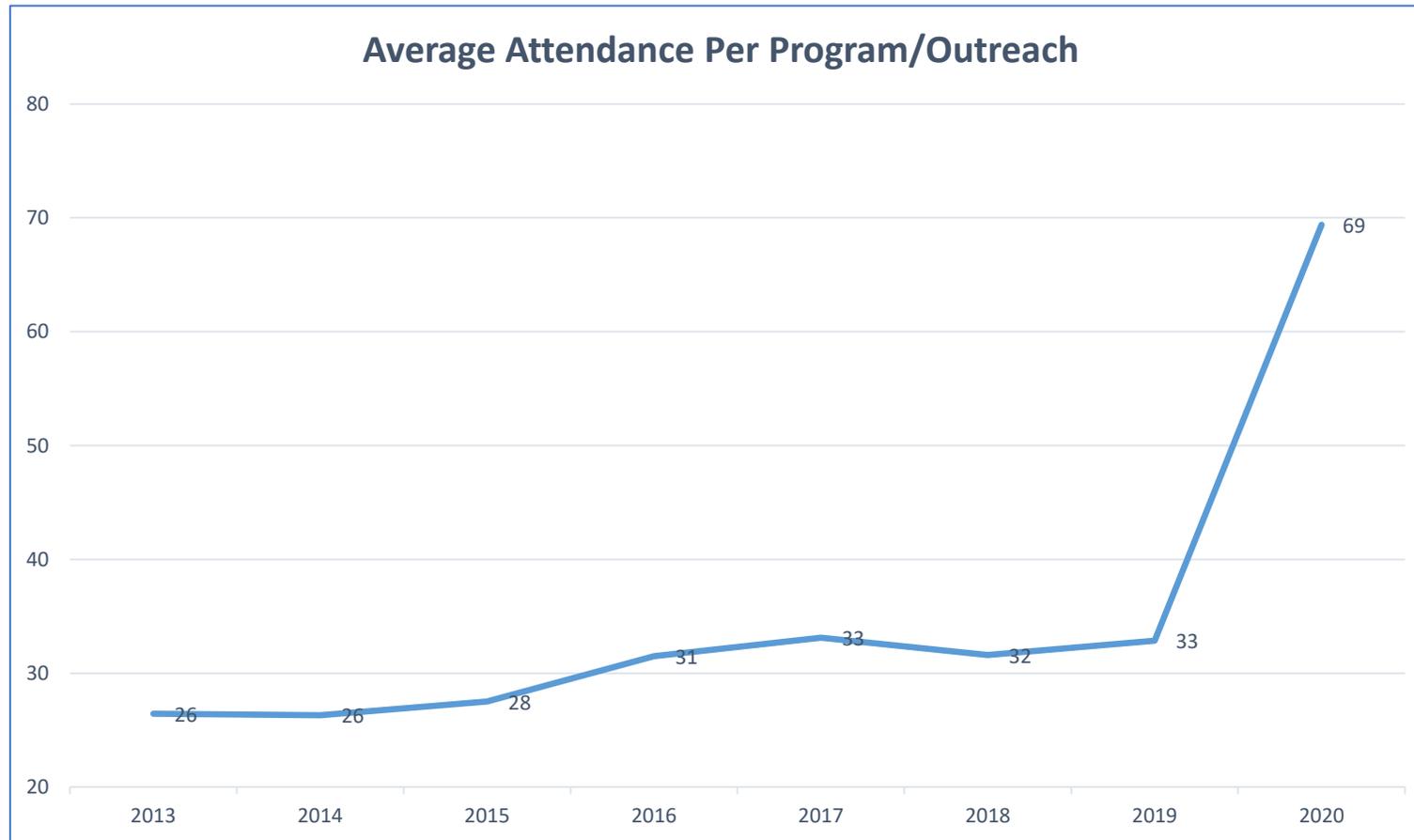
# Visitation



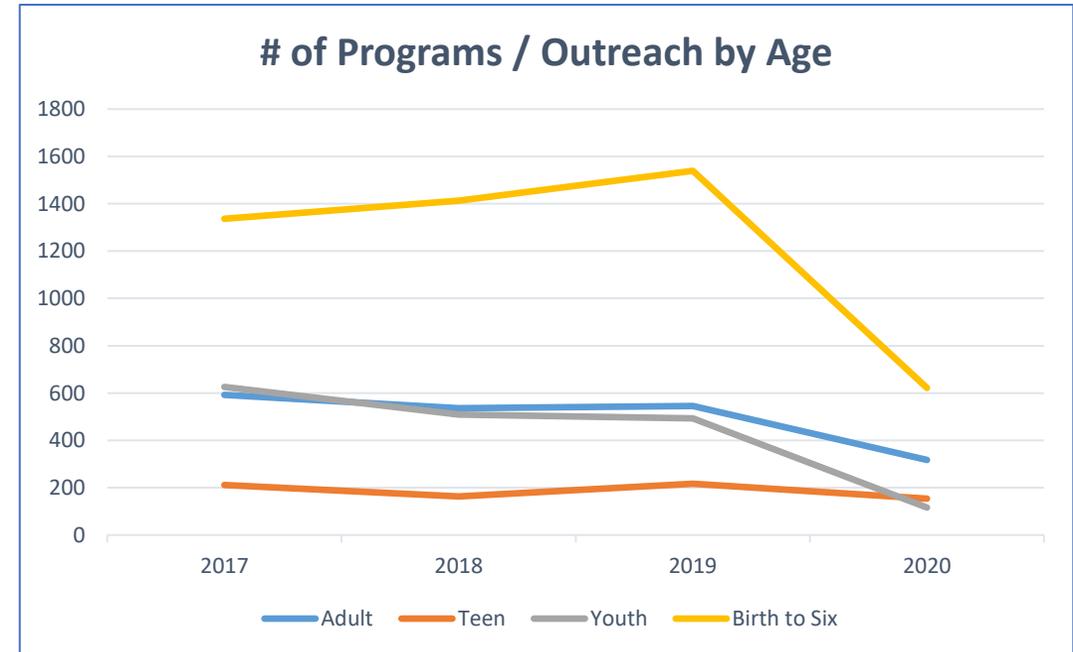
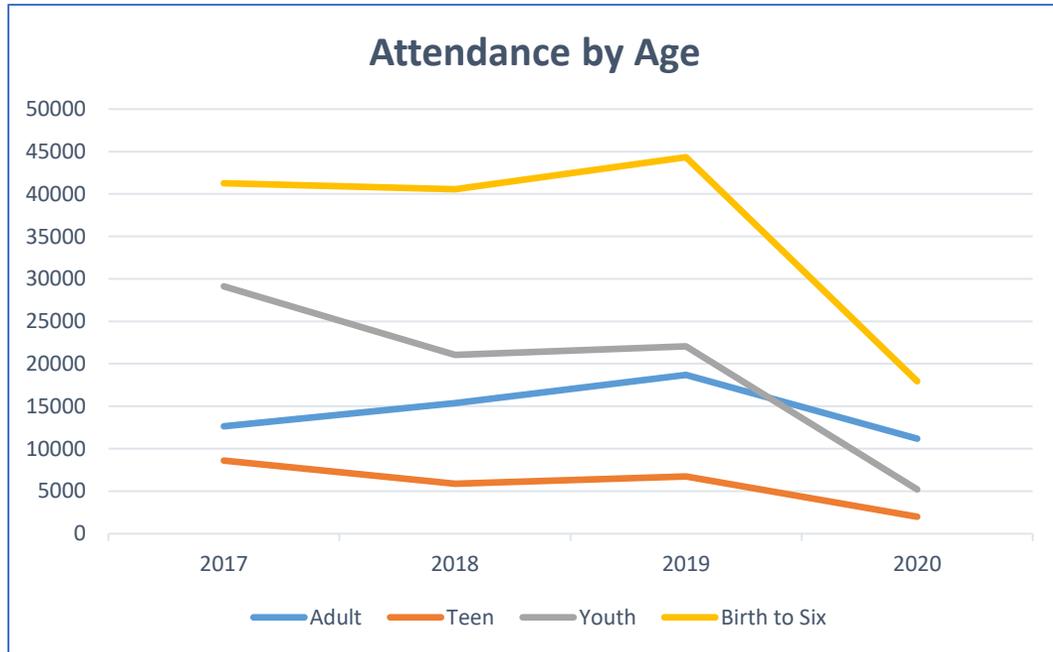
# Programming and Outreach



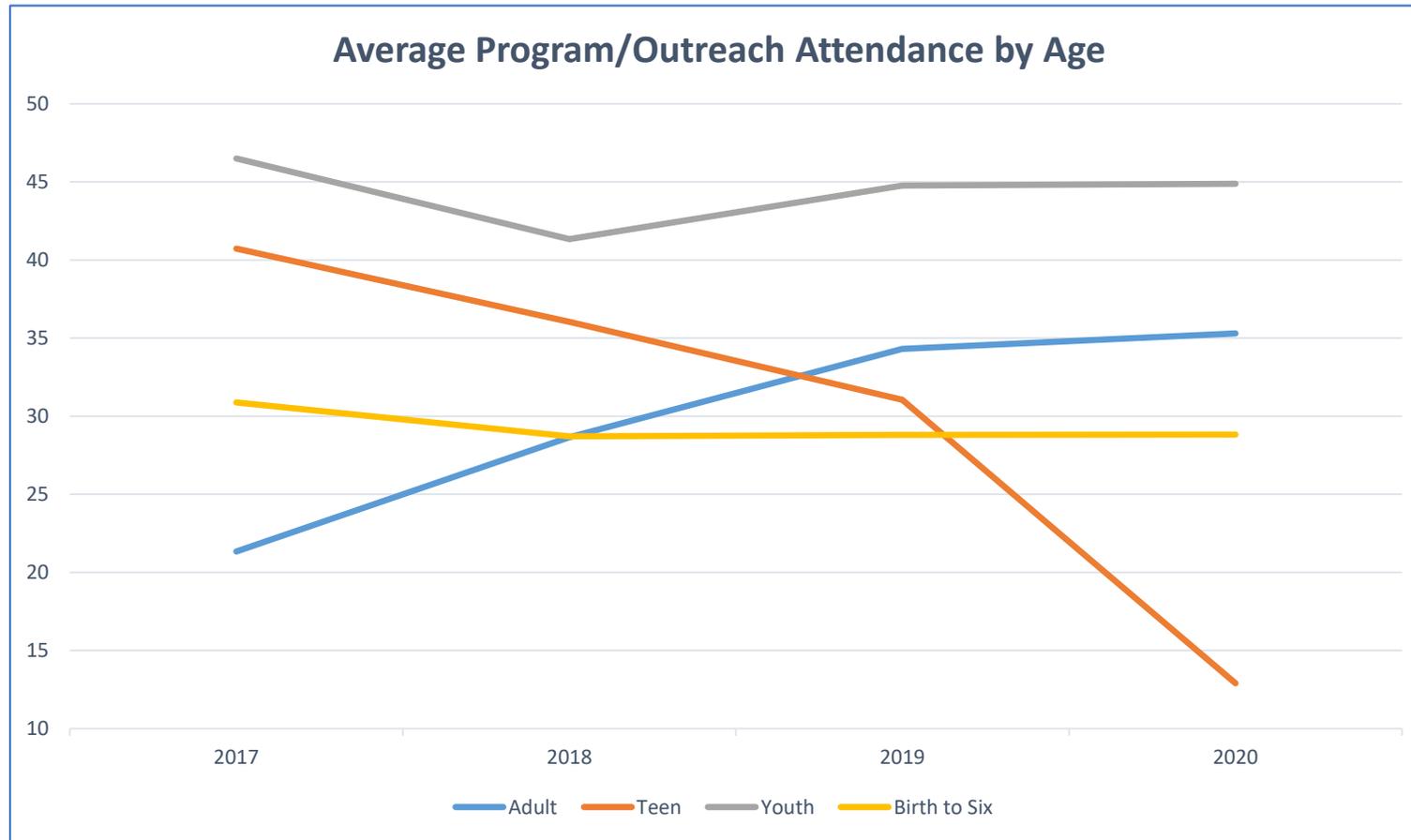
# Programming and Outreach



# Programming and Outreach



# Programming and Outreach



# Central Building Upgrade, Part 2

Update – September 2021

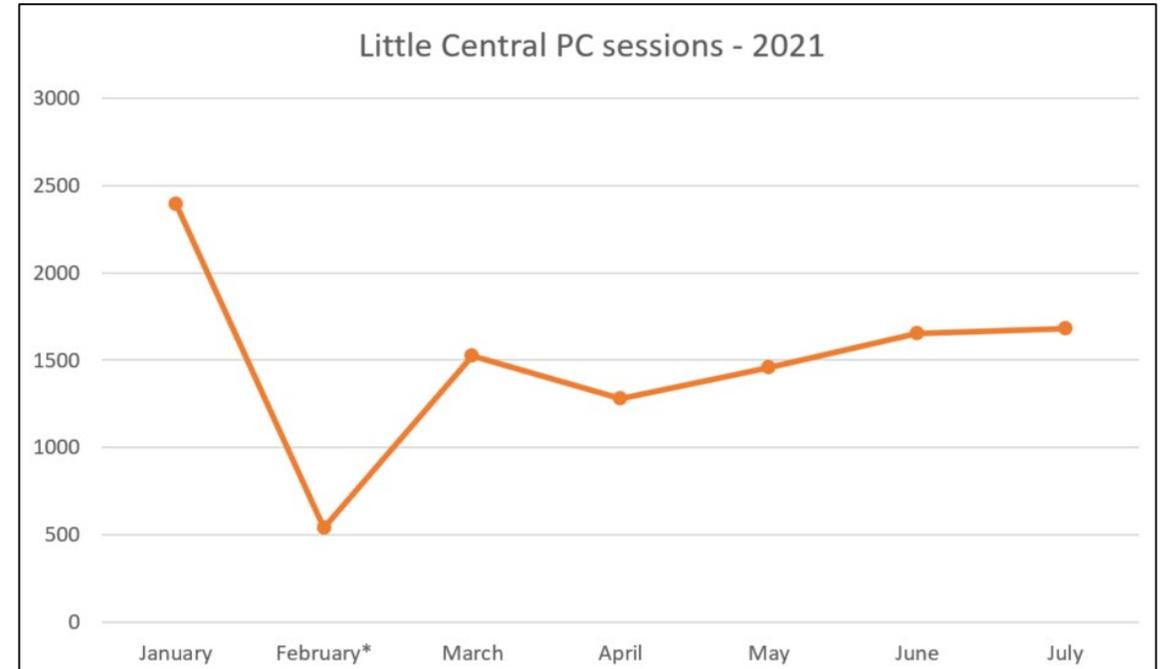
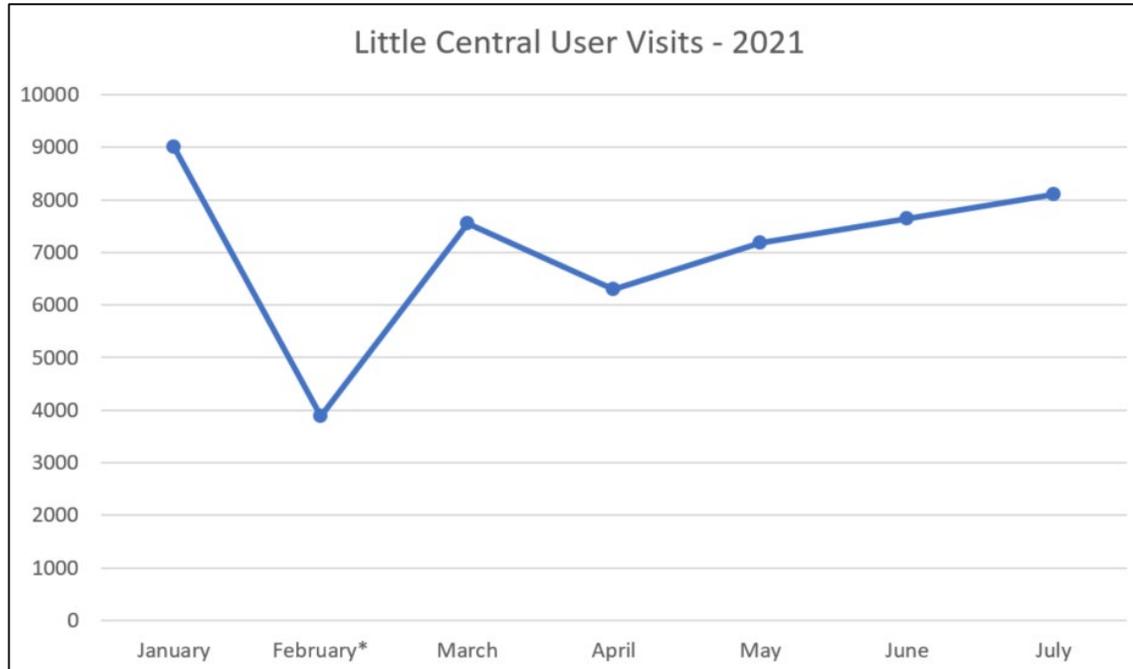


# Updates

- **Little Central update**
- **Construction update**
- **Next Steps**
- **Timeline**



# Little Central update



# Construction update

- Construction activities this month
- Tours

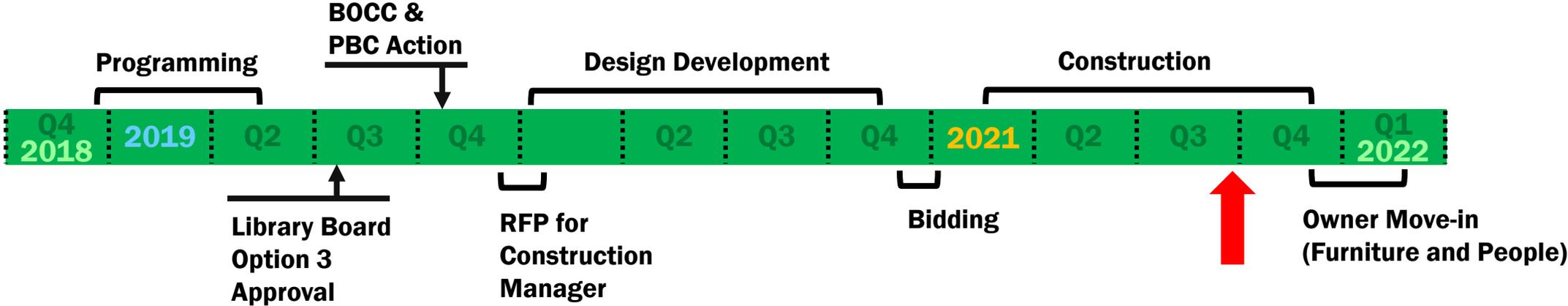


# Next Steps

- **Little Central update**
- **Construction update**
- **Next Steps**
- **Timeline**



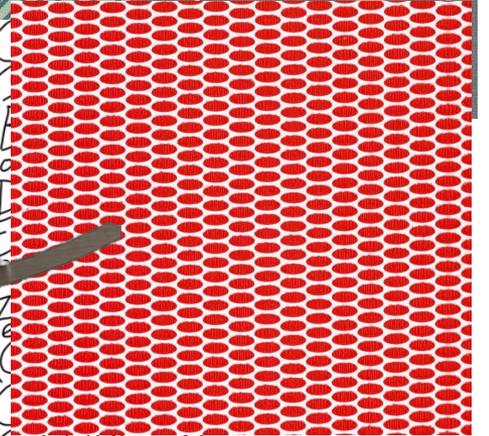
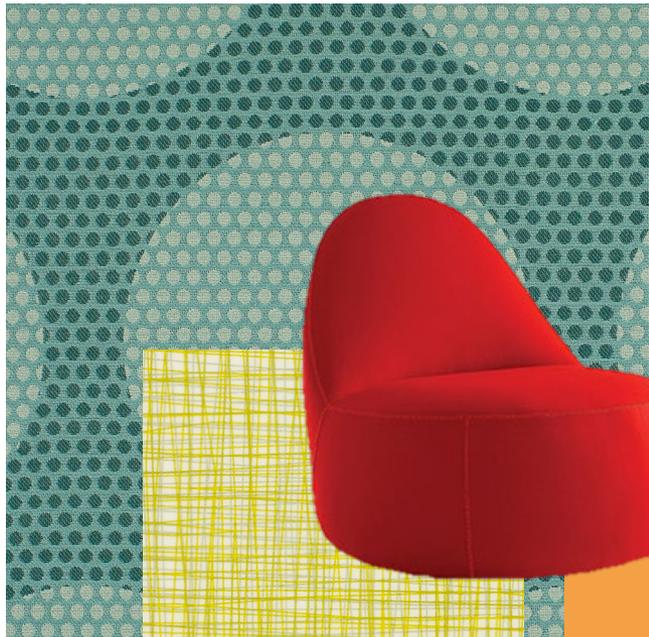
# Central Building Upgrade, Part 2: Anticipated Timeline

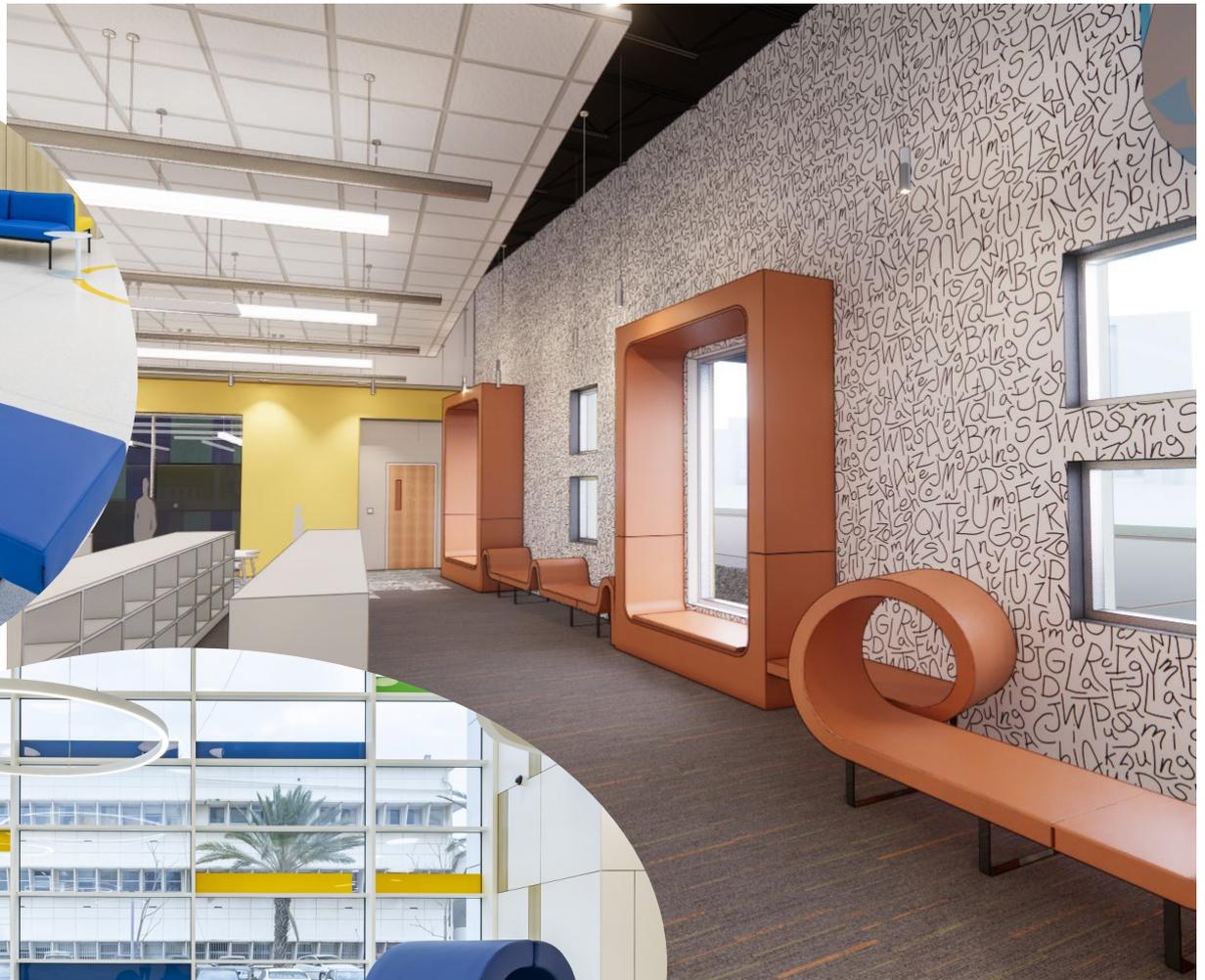


# CSSC Furniture

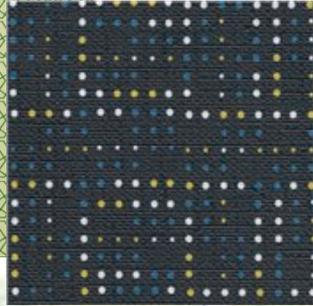
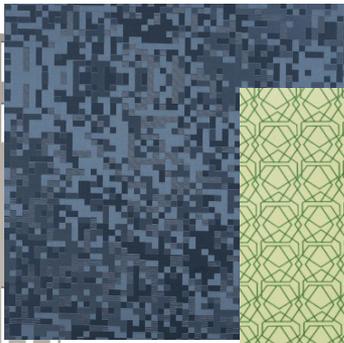
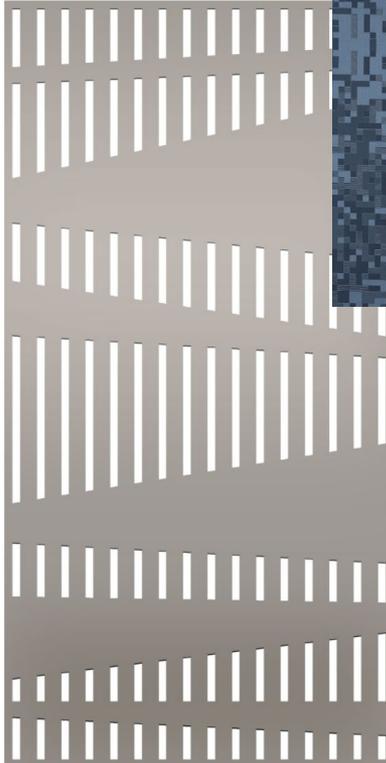


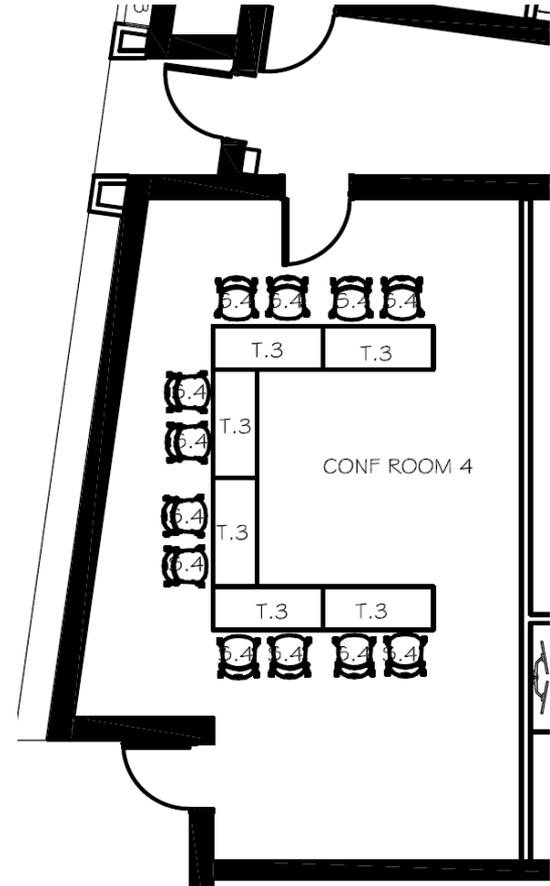
Library













All workstations are standard with a height adjustable table and monitor arms. As well as your choice of storage accessories.

Choose from:

- A- Mobile pedestal
- B- File drawers
- C- Storage tower
- D- Slat wall

- D1-Binder holder
- D2- pencil cup
- D3- Letter tray
- D4- Paperflo manager

- OH1- Overhead bin with door
- OH2- Shared top mount
- OH3- Shelf

**Choose up to 3 (not including slat wall accessories)**

\*Note: if you do not choose the tower, your work surface will be extended.

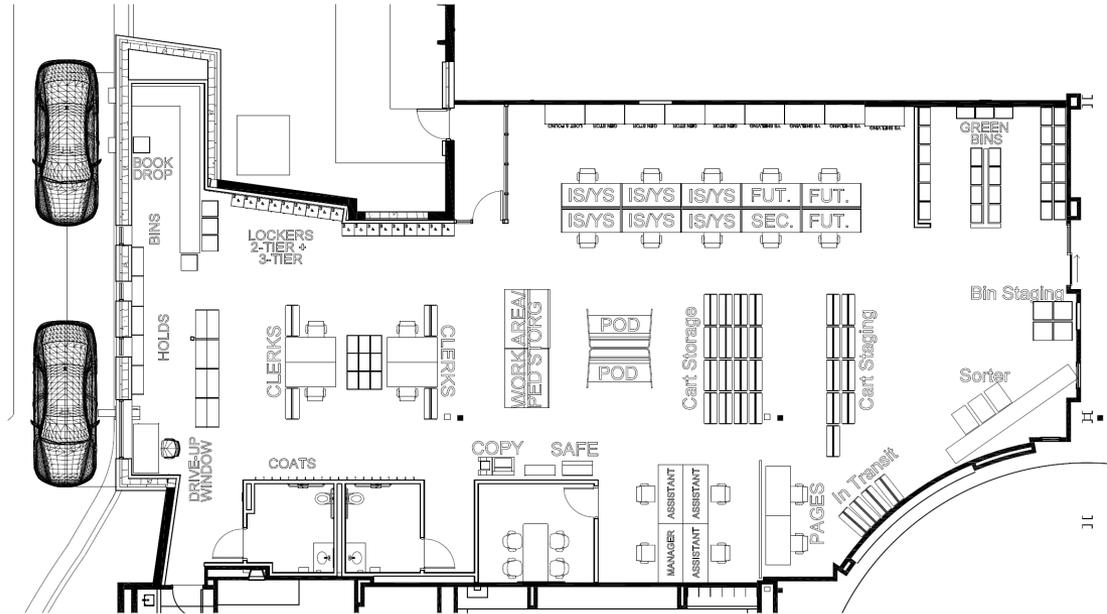


<b>Task Chair Options</b>		
<b>Chair Manuf. And Vendor</b>	<b>Available in XL size</b>	<b>Click on chair photo for demo video</b>
Herman Miller -Aeron Chair	Yes	
Steelcase Leap Chair	Yes	
Haworth Fern	no	
Knoll Generation	no	
please designate if you would like the XL version of the chair		
Option 5- You already have an existing chair you will use		









# Antioch Library Replacement Project

Update – September 2021



# Updates

- Design update with Dan Maginn, Dake Wells

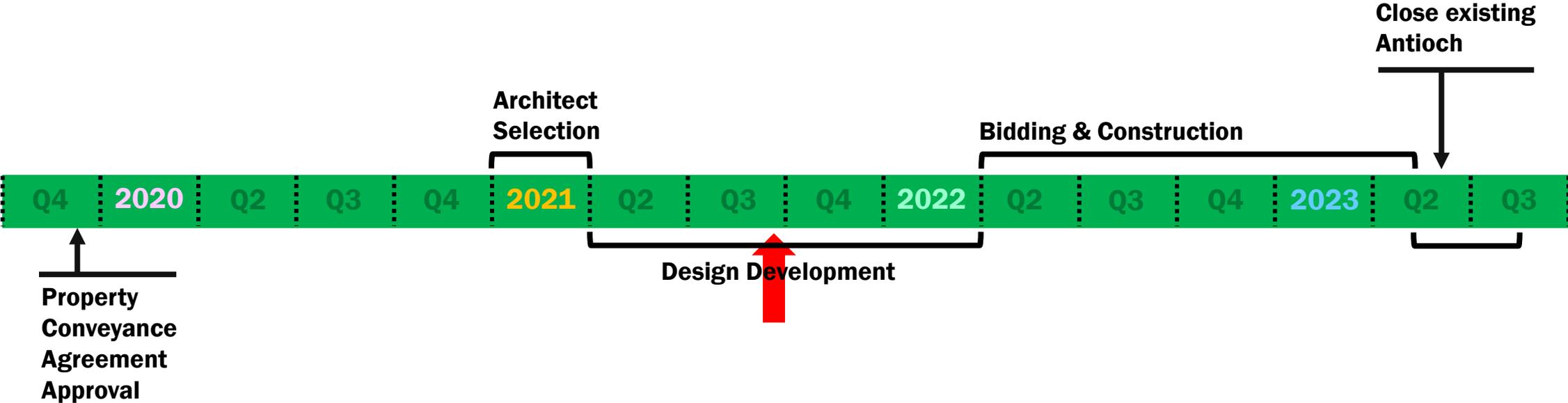


# Next Steps

- Design continues
- Public engagement #3
- Bond Sale
- Site Plan to City of Merriam
- Property Transfer



# Antioch Replacement: Anticipated Timeline



# Johnson County Library Antioch Schematic Design Update

09 September 2021

DRAFT

JOHNSON COUNTY  
LIBRARY

DAKE | WELLS  
architecture

# Project Imperatives

## Convenience is key.

Develop a program and an operational model that ensures a focus on the patron experience. **The Library should be connected to the Merriam Community on a deep level, and should be intuitively convenient to access.**

## Respect the staff.

Patron experience is at the heart of the Libraries mission. **So is the creation of buildings that are responsive to the needs of the staff that serves those patrons.** Listen to the staff during the design process and create highly functional, durable and maintainable spaces that honor their contributions and allow them to do their jobs properly.

## Create an inspired experience.

Humans are hard-wired to seek elevated experiences. Along with books, film, music, art and other forms of expression, inspired architecture is one way to deliver these experiences. **The architecture and site design should be irresistibly appealing across the social and age spectrum.** The Library should spark the curiosity of the patrons, and should bring a sense of joy and wonder to them.

## Embrace flexibility.

As the pandemic has taught us – it is wise to realize we don't always know what the future holds. **Design the Library to be future-adaptive,** and to allow for changes in technology, programming and experience.

## Include, invite and belong.

Develop the program and building design **WITH** the Merriam Community, not FOR them. **Invite all voices to the table, including those not typically heard from.** Listen to the diverse communities, and establish a sense of security and “belongingness” in the Library. Create spaces that are warm, welcoming and that encourage a variety of user experiences. Design beyond ADA to create interior and exterior spaces that are truly accessible to all, including those with Developmental Disabilities.

## Create a jewel within the Merriam campus.

Study site-use patterns and respond with architecture, landscape and hardscape solutions that strengthen the relationship between the Merriam Community Center, the parking structure and surrounding site features. Strive to create a Library that connects interior and **exterior spaces.** **Pay attention to the DNA that is at the heart of the surrounding architecture--but establish a clear identity.**

## Be transformative.

Libraries transform the lives of their patrons through the materials and programs they offer. The architecture itself should be similarly transformative. **Embrace dynamic design concepts that respond to changing use patterns, seasonal changes, and shifts from day to night.** Pursue options that amplify the experience of the library to inspire and transform the lives of patrons.

## Focus on quality and legacy.

Architecture is a conversation between generations. Contribute to the dialogue moving forward and work to **create a new library that will speak to future generations for decades to come.** Design to maximize the project budget and work with JCL Leadership and the Construction Manager to create a legacy building that is a showcase of craft.

## Create a PLACE of (many places).

**Bring an Artist into the Design Team as an engaged member.** Tap into their expertise in placemaking, and design to create a variety of experiences – some extroverted, some introverted – for all personality types.

## Promote sustainability.

**Design engaging spaces that improve and encourage occupant health and well-being.** Look for ways to enhance the building performance through reduced energy and water usage. Achieve LEED Silver, using ingenuity, innovation and common sense along the way.

# Project Imperatives

## Convenience is key.

Develop a program and an operational model that ensures a focus on the patron experience. **The Library should be connected to the Merriam Community on a deep level, and should be intuitively convenient to access.**

## Respect the staff.

Patron experience is at the heart of the Libraries mission. **So is the creation of buildings that are responsive to the needs of the staff that serves those patrons.** Listen to the staff during the design process and create highly functional, durable and maintainable spaces that honor their contributions and allow them to do their jobs properly.

## Create an inspired experience.

Humans are hard-wired to seek elevated experiences. Along with books, film, music, art and other forms of expression, inspired architecture is one way to deliver these experiences. **The architecture and site design should be irresistibly appealing across the social and age spectrum.** The Library should spark the curiosity of the patrons, and should bring a sense of joy and wonder to them.

## Embrace flexibility.

As the pandemic has taught us — it is wise to realize we don't always know what the future holds. **Design the Library to be future-adaptive,** and to allow for changes in technology, programming and experience.

## Include, invite and belong.

Develop the program and building design **WITH** the Merriam Community, not FOR them. **Invite all voices to the table, including those not typically heard from.** Listen to the diverse communities, and establish a sense of security and "belongingness" in the Library. **Create a place that is a community, welcoming as the space of a variety of past experiences. Design beyond form to create interior and exterior spaces that are truly accessible to all, including those with Developmental Disabilities.**

## Create a jewel within the Merriam campus.

Study site-use patterns and respond with architecture, landscape and site design solutions that strengthen the relationship between the Merriam Community Center, the parking structure and surrounding site features. Strive to create a Library that is a gem within the Merriam campus. **Pay attention to the DNA that is at the heart of the surrounding architecture—but establish a clear identity.**

## Be transformative.

Libraries transform the lives of their patrons through the materials and programs they offer. The architecture itself should be similarly transformative. **Embrace dynamic design concepts that respond to changing use patterns, seasonal changes, and shifts from day to night.** Pursue options that amplify the experience of the library to inspire and transform the lives of patrons.

## Focus on quality and legacy.

Architecture is a conversation between generations. Contribute to the dialogue moving forward and work to **create a new library that will speak to future generations for decades to come.** Design to maximize the project budget and work with JCL Leadership and the JCL Board of Trustees to create a legacy building that is a showcase of craft.

## Create a PLACE of (many places).

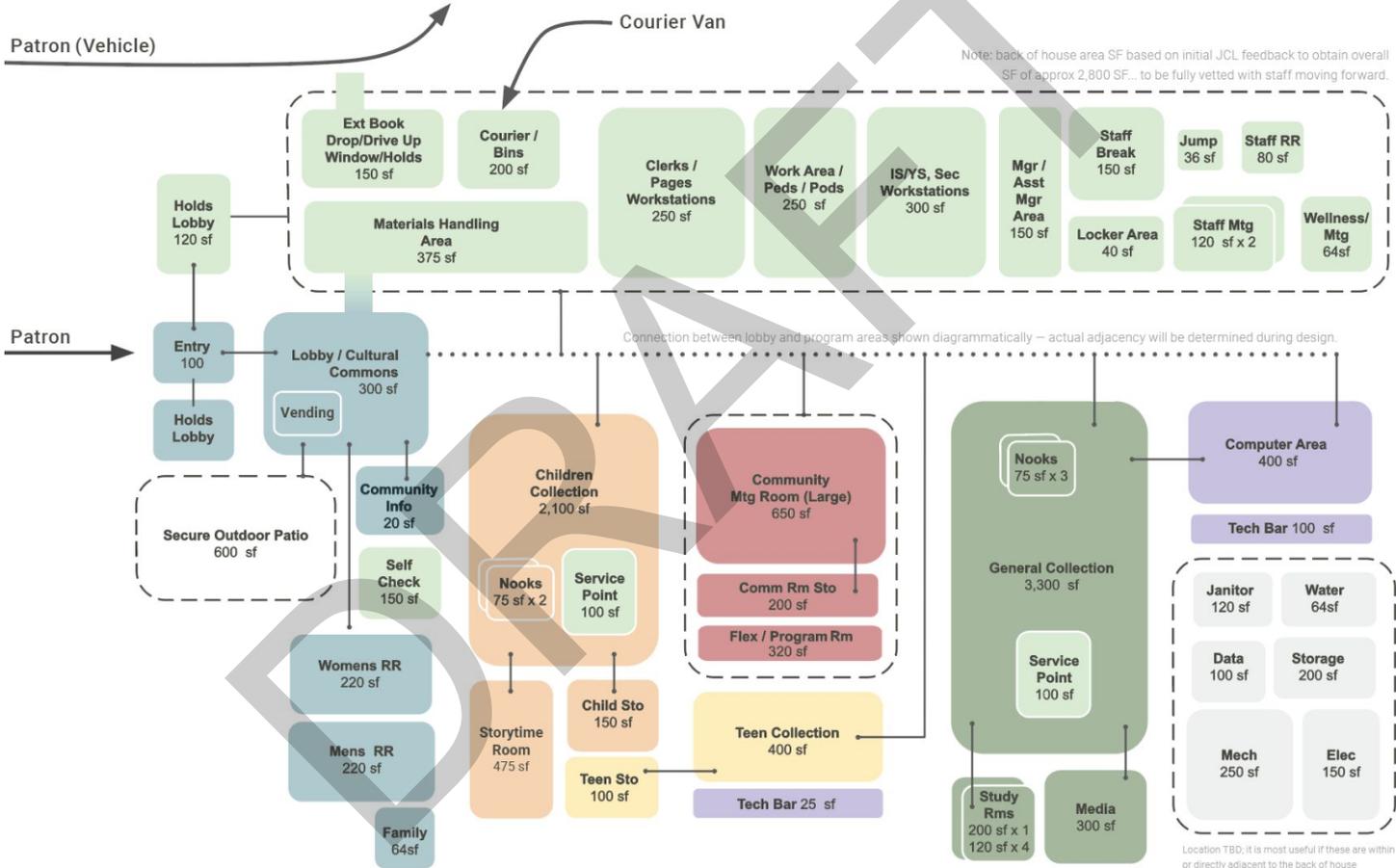
**Bring an Artist into the Design Team as an engaged member.** Tap into their expertise in placemaking, and design to create a variety of experiences — some extroverted, some introverted — for all personality types.

## Promote sustainability.

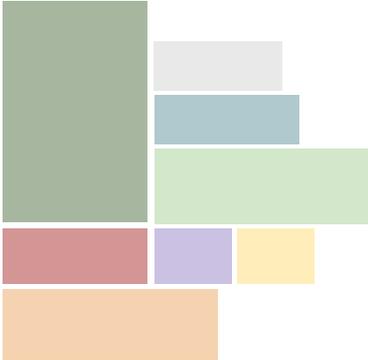
**Design engaging spaces that improve and encourage occupant health and well-being.** Look for ways to enhance the building performance through reduced energy and water usage. **Achieve LEED Silver, using ingenuity, innovation and common sense along the way.**

intuitively-convenient.  
function-driven.  
campus-minded.  
sustainable x 3.  
budget-maximizing.

# Adjacency Diagram



Location TBD; it is most useful if these are within or directly adjacent to the back of house



**intuitively-convenient.  
function-driven.  
campus-minded.  
sustainable x 3.  
budget-maximizing.**

Merriam CC Garage

Merriam Community Center

library  
yard

CC "driveway"

campus  
plaza

library  
courtyard

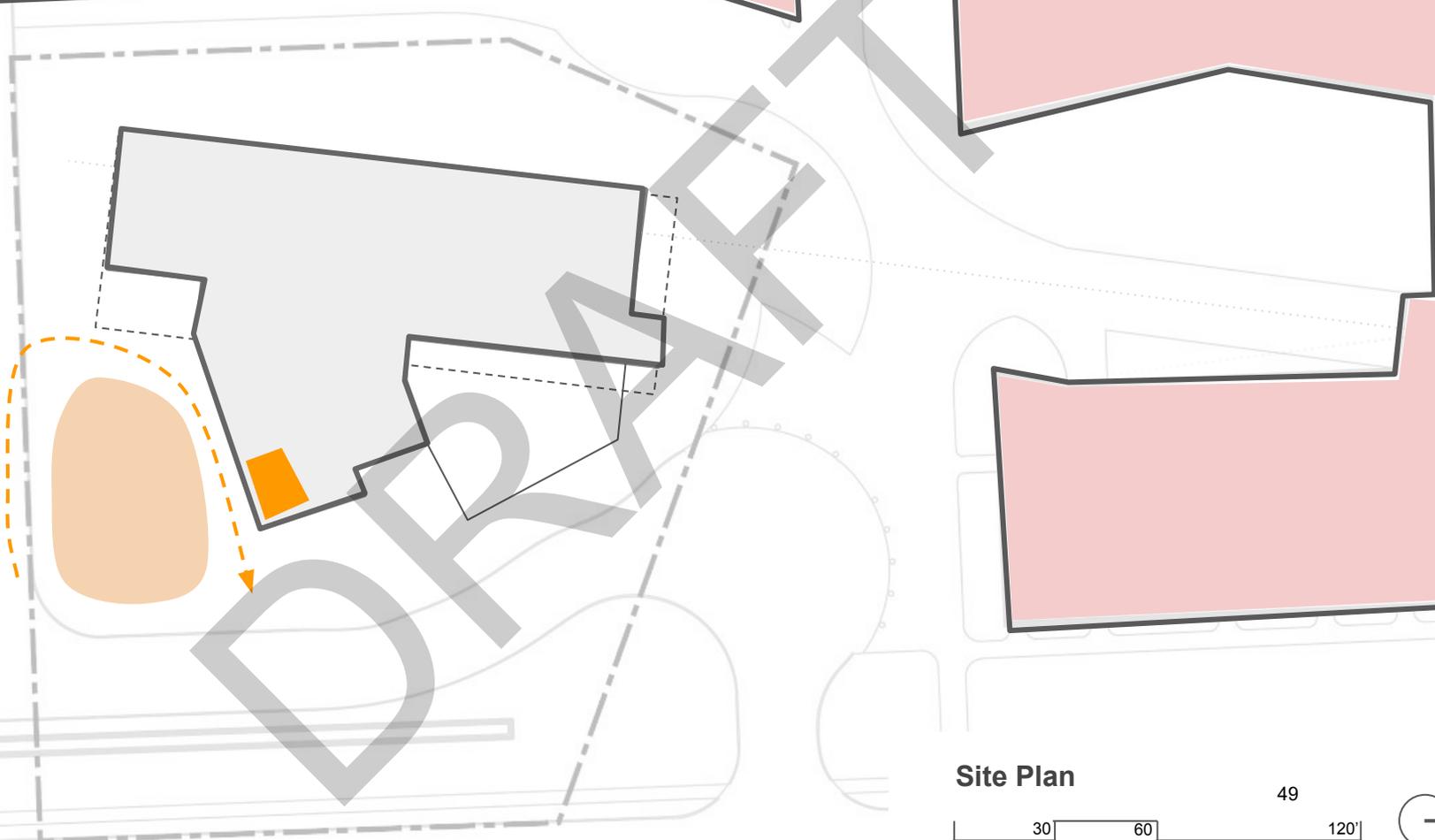
Site Plan

48



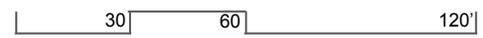
Merriam CC Garage

Merriam Community Center



Site Plan

49



Merriam CC Garage

Merriam Community Center

mch /  
restrooms

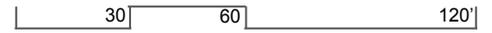
childrens

staff  
area /  
back of  
house

teen

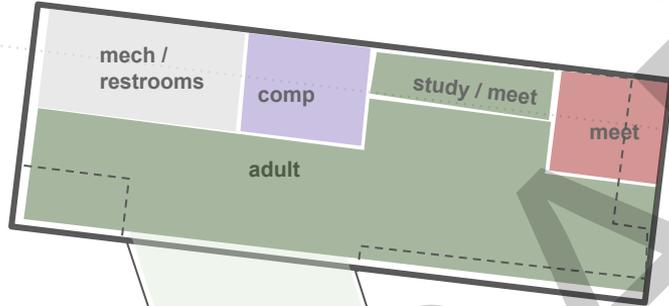
Site Plan--Lower Level

50



Merriam CC Garage

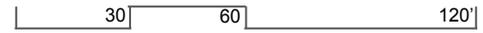
Merriam Community Center

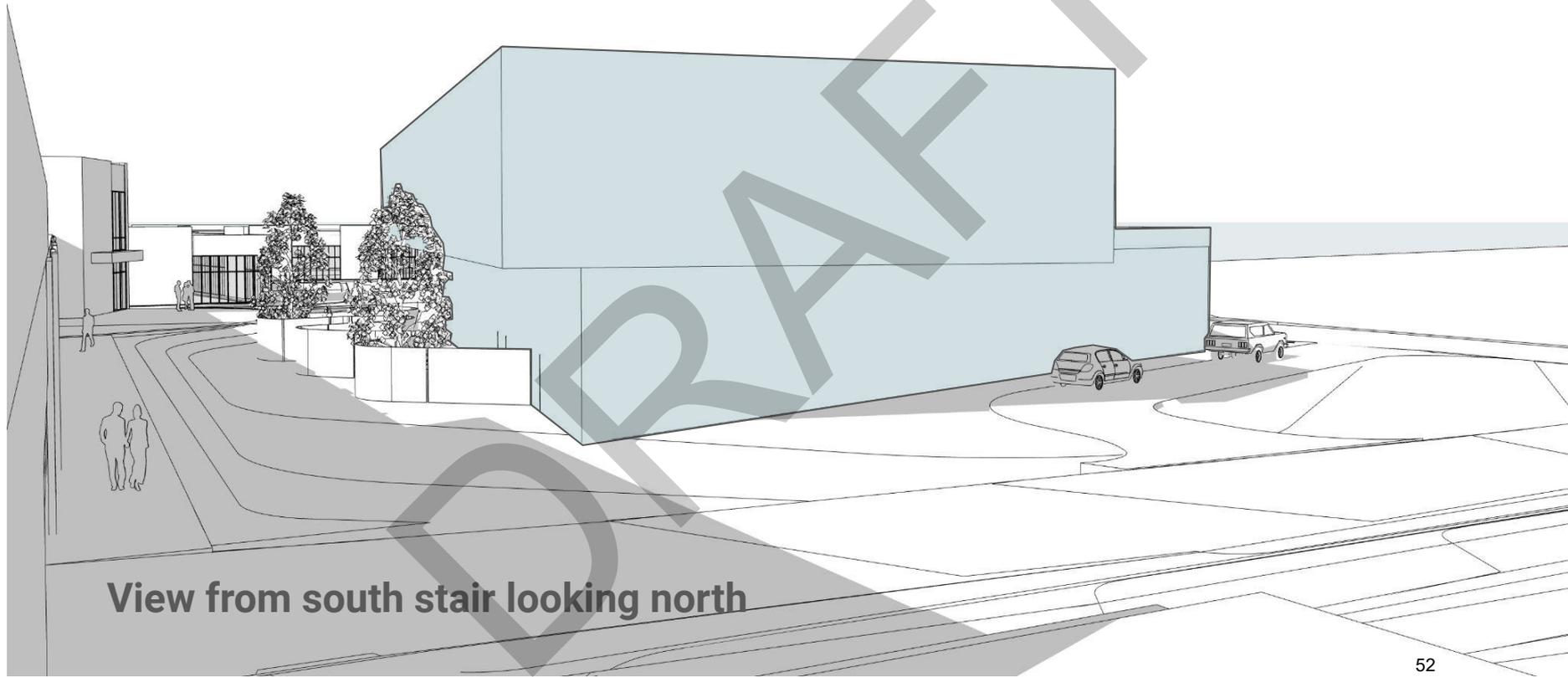


green roof

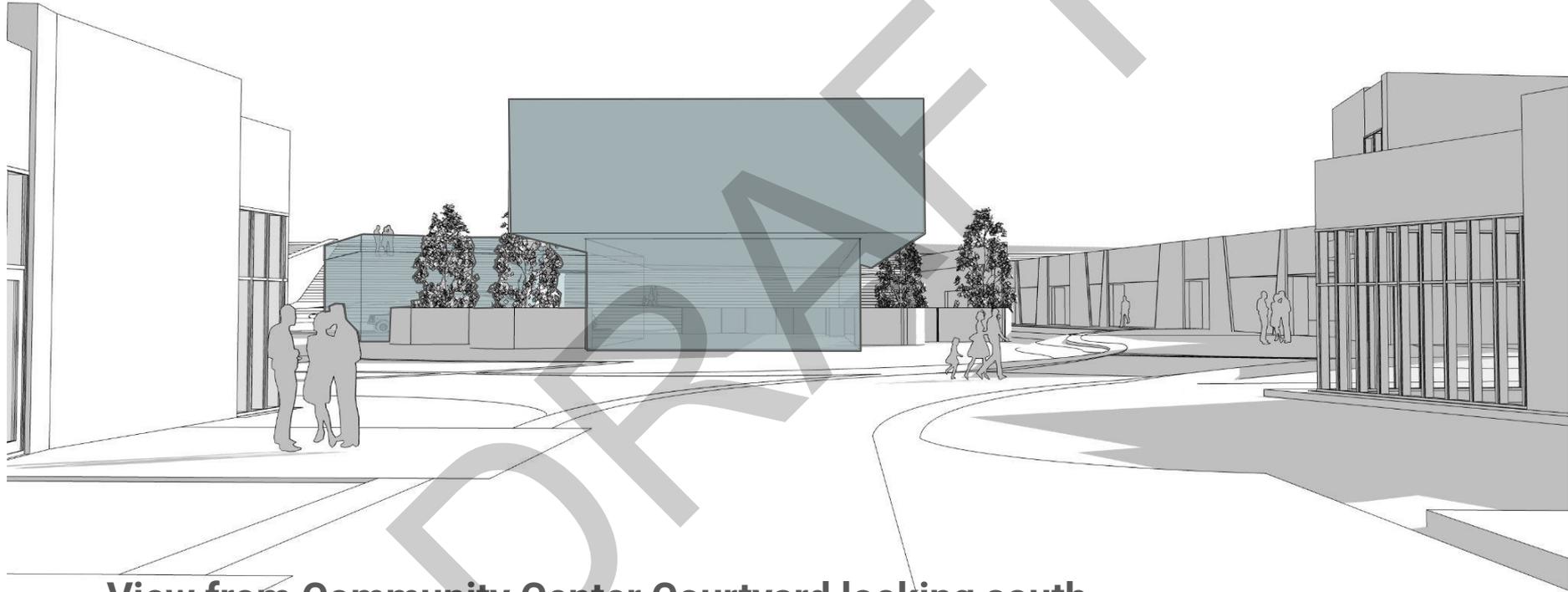
Site Plan--Upper Level

51

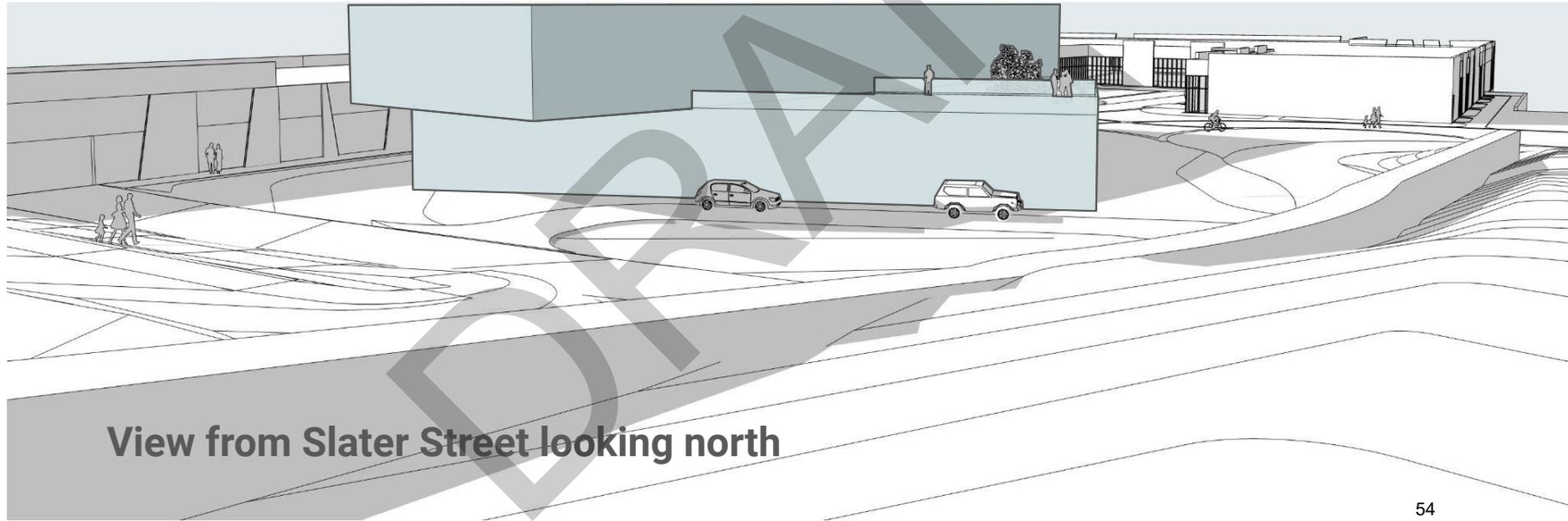




**View from south stair looking north**



**View from Community Center Courtyard looking south**



**View from Slater Street looking north**

**Thank you!**

DRAFT

# Capital Improvement Projects Timeline Summary

Update – September 2021



CONCEPT DESIGN



Central

Antioch Replacement

Blue Valley Replacement

PROGRAMMING STUDY

Corinth Replacement

RRI STUDY

Rural Renewal Initiative

Lackman Building Expanded Services (PLACEHOLDER)

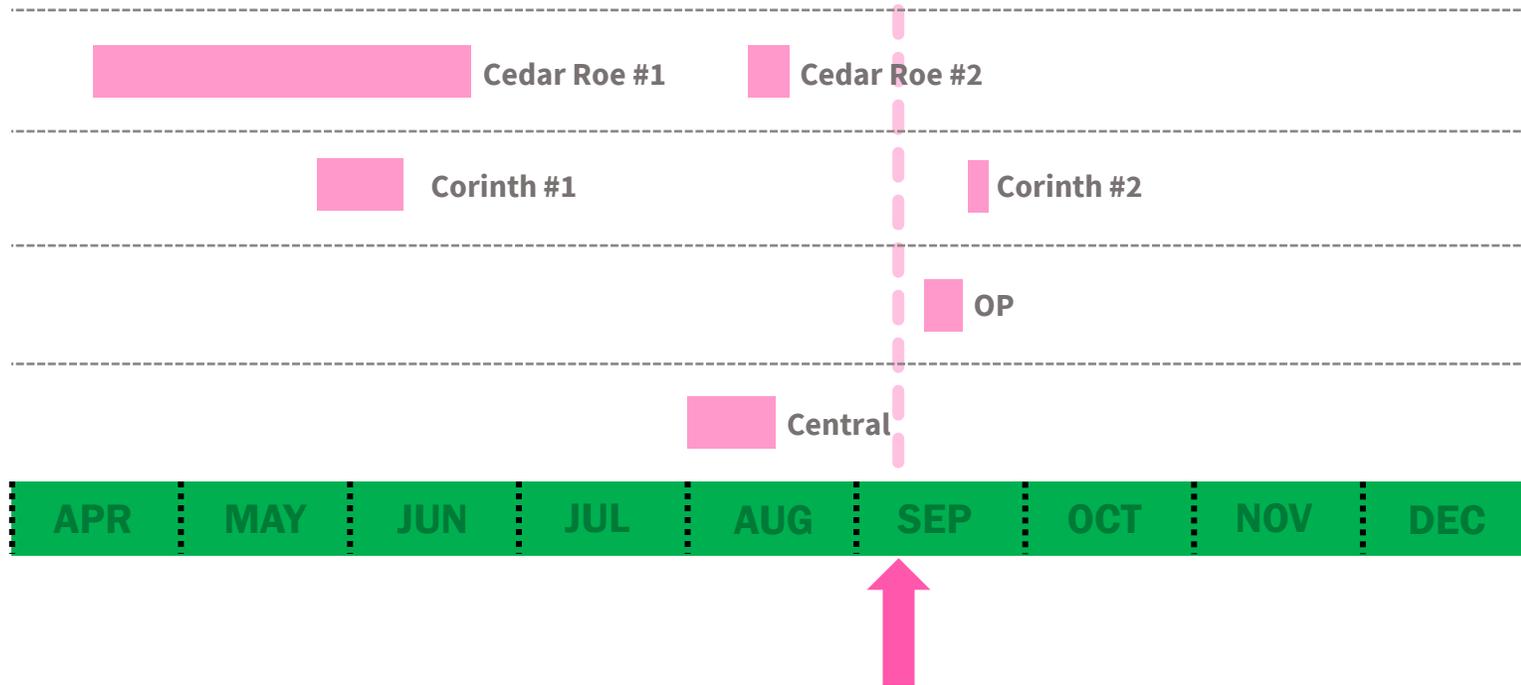
CRP Work is ongoing. Maintaining what we have.



This visual is shown as an illustration with anticipated dates and may change.



# Capital Replacement Program: Library Board-approved Closures



## UPCOMING:

- **Corinth.** Electrical work is anticipated to occur between September and November. (up to 3 day closure)
- **Oak Park.** Electrical work and staff space refresh anticipated to occur 9/13-9/18.

This visual is shown as an illustration with anticipated dates and may change.



# Summer Reading 2021

Tails and Tales



# Summer Reading Leadership Team

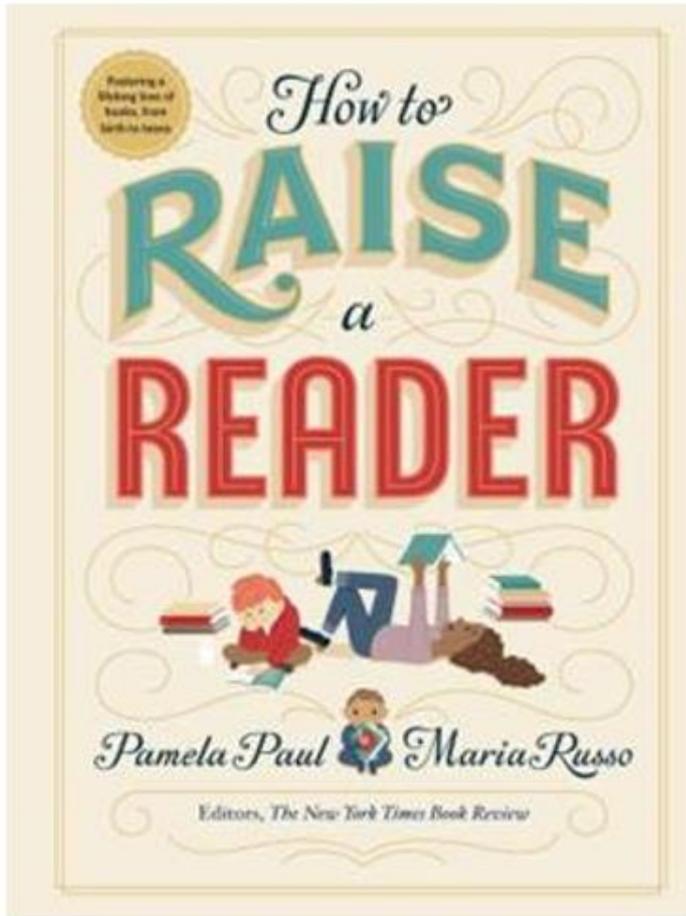




Il Sung Na,  
*local author and illustrator*



# Bookmarks



### How to Raise a Reader

#### Reading to Your Baby

**Babies Ready to Read Books**  
It's not about the story itself, but rather the sound of your voice, the words, the comfort and connection.

**The Book Doesn't Always Matter**  
At this stage the words have to be live, to gesture, and directed at the child. So whether you're reading a traditional board book, or reading this is simply about you reading aloud to them.

**Full Body Reading**  
At 2 months, begin gestural books, and flip and play with the show stories in a page graphic, tell them in.

**Don't Expect Obvious**  
Babies will only give you read. Respond with words or your face.

**Book Culture**  
Make books a part of these there and a place as a child, and let us know where at page by their books are a sign.

#### RECOMMENDED BOOKS

**Kitten's First Full Moon**  
by Karen Hinkle

**Chicka Chicka Boom Boom**  
by Bill Martin

**Press Here**  
by Hervé Tullet

**Llama Llama Red Pajama**  
by Anna Dewdney

**Brown Bear, Brown Bear, What Do You See?**  
by Bill Martin

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### How to Raise a Reader

#### Reading to Your Toddler

**Reflecting the Real World**  
"Toddler" words are flexible, expressive and generous. Capitalize on this moment to explore themes in books that tell alternative narratives to the typical gender norms, ability, race, culture, and geographic borders - or find books that serve as "windows" that allow children to see themselves.

**Devolve Situations**  
Identify opportunities child reads from each always have a book look at the cover or look at the picture line to be the primary line.

**Did My Toddler Just?**  
It's not uncommon for children to say the words in a song like "The Wheels on My Bus" or words from a story learned by heart. See your child becoming.

**Cultivating Books**  
Consider building a shared as a family, or taking things to the bookshelf that to the mark any books or to them explore what it.

**Giving Books**  
Just as you create books, share and gift your child step into the world, sharing, or donating favorite books.

#### RECOMMENDED BOOKS

**Don't Let the Pigeon Drive the Bus!**  
by Mo Willems

**Flatsum**  
by David Wiesner

**Goodnight, Goodnight, Construction Site**  
by Sheri Dinkley Binkley

**Caps For Sale**  
by Ephraim Kishonovsk

**Do Is Talk**  
by Carole Ebb

**The Carrot Seed**  
by Ruth Krauss

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### How to Raise a Reader

#### The Emerging Reader

**Less the Fear of "Late" and Leave the Levels Behind**  
Learning to read is not about competition or a prescribed level, and children will begin to get this message on their own. Remember, your child will learn to read when the time is right. Your primary job is to make sure he wants to.

**Stay Positive**  
Regardless of age or sign, keep emotional responses to reading positive. Reading at home should be about curiosity, discovery and exploration.

**Keep Your Reading Routine**  
Even though your child may be on their own, it's still important to read out loud. This is an opportunity to see if your favorite reading time, like character's book, and picture books are exciting at this stage as well.

**Look for Social Reading Dips**  
Check out local author talks, or book clubs with your child and share your own love of the getting excited about a new or book you want to read.

**The Exceptional Reader**  
High-level readers at this age challenge of reading books, all know all the words, but don't understand the themes or use the book is still complete with this part of the reader's development experience for get.

**Reading as a Mark of Water!**  
This is a powerful time to take to the library for their first time offer a new reading time if they are up to read. Emerging readers, or independence, or give them to read themselves.

#### RECOMMENDED BOOKS

**One Fish, Two Fish, Red Fish, Blue Fish**  
by Dr. Seuss

**Waiting Is Not Easy!**  
Walking Is Not Easy!  
by Mo Willems

**A Friend for Dragon**  
by Dan Flibby

**George and Martha**  
by James Marshall

**Frog and Toad Together**  
by Arnold Lobel

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joclibrary.org



# New Year, Same Pandemic

## **2021:**

- One day Summer Reading Launch
- Fewer programs and presenters, June and July only
- Tiered approach to give away Summer Reading books
- One day End-of-Summer Event



# Summer Reading Launch Programs

- Sparkle Storytime w/ Grace Bentley
- Let's Book It! with Kwame Alexander
- Trivia Launch Party
- Wildlife Gardening
- Butterflies 101
- National Geographic Photographer, Frans Lanting



# Program Stats

Program Name	Primary Audience	Secondary Audience	Attendance
Kwame Alexander	Intergenerational		112
Family Trivia Party	Intergenerational		112
Wildlife Gardening	Adults	Intergenerational	53
Butterflies 101	Adults	Intergenerational	54
Frans Lanting	Adults	Intergenerational	156



# Corinth Community Garden



# Staff-Led Programs

- Staff-led programs continuing and incorporating theme
  - Kids Book Club
  - American Girl Book Club
  - Tween Book Club
  - Kids Community Matters Book Club
  - Tabletop Games
  - Online Storytime



# Program Stats

Program Name	Primary Audience	Secondary Audience	Attendance
American Girl Book Club	Kids		20
Kids Book Club	Kids		13
Community Matters Book Club	Kids	Teen	15
Tween Book Club	Kids	Teen	15
Online Storytime	Birth to 6	Kids	10-20
Tabletop Games	Intergenerational		8



# Presenters

- June Presenters

- KSDS Assistance Dogs
- Clearwater Aquarium
- Charlie Mylie
- Young Rembrandts



- July Presenters

- Topeka Zoo
- Talewise: Unicorns Break the Cage!
- Native American Storytelling with Suzanne Michelle Jones
- The Barn Sanctuary



# Program Stats

Program Name	Primary Audience	Secondary Audience	Attendance
KSDS Assistance Dogs	Kids	Intergenerational	52
Clearwater Aquarium	Kids	Intergenerational	120
Charlie Mylie	Kids	Birth to 6	14
Young Rembrandts	Kids	Teens	22
Topeka Zoo	Kids	Birth to 6	43
Talewise: Unicorns Break the Cage	Kids	Intergenerational	40
Native American Storytelling with Suzanne Jones	Kids	Intergenerational	20
The Barn Sanctuary	Kids	Birth to 6	35



# Book Distribution

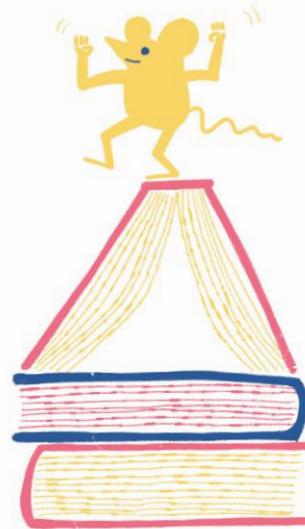
- Tier 1: Johnson County Public Schools
- Tier 2: Community Partners
- Tier 3: Pop-Ups in the Park in conjunction with Walk and Read



# Book Distribution Stats

Tier	Projected	Actual
Tier 1: Schools	8,000	7,500
Tier 2: Community Partners	10,000	6,434
Tier 3: Pop Ups in the Park	4,000-5,000	344
Total	22,000-23,000	14,278

- *Pop Up Parks:*
  - Celebration Park, Gardner
  - Franklin Park, Prairie Village
  - Riverfest Park, DeSoto
  - Water Works Park, Mission





# Adelante Read 2021

- Purpose: keep 1-6 ELL students engaged in reading across the summer to reduce summer slide.
- Used an outreach approach to reach families who might be interested by networking with area organizations and through word of mouth.
- This led to a consistent participant base throughout the summer
- Sessions were offered twice a week in the afternoon



# Adelante Read Success Indicators

- Each group 2-3 books across the summer.
- Families have stayed connected to the Library through other services and programs, and shared personal success stories of improved reading ability because of Adelante Read.
- Build in-home libraries through the program.
- Built a peer group centered on literacy and learning.
- In fact, they became so connected some participants even attended sessions while on summer vacations!

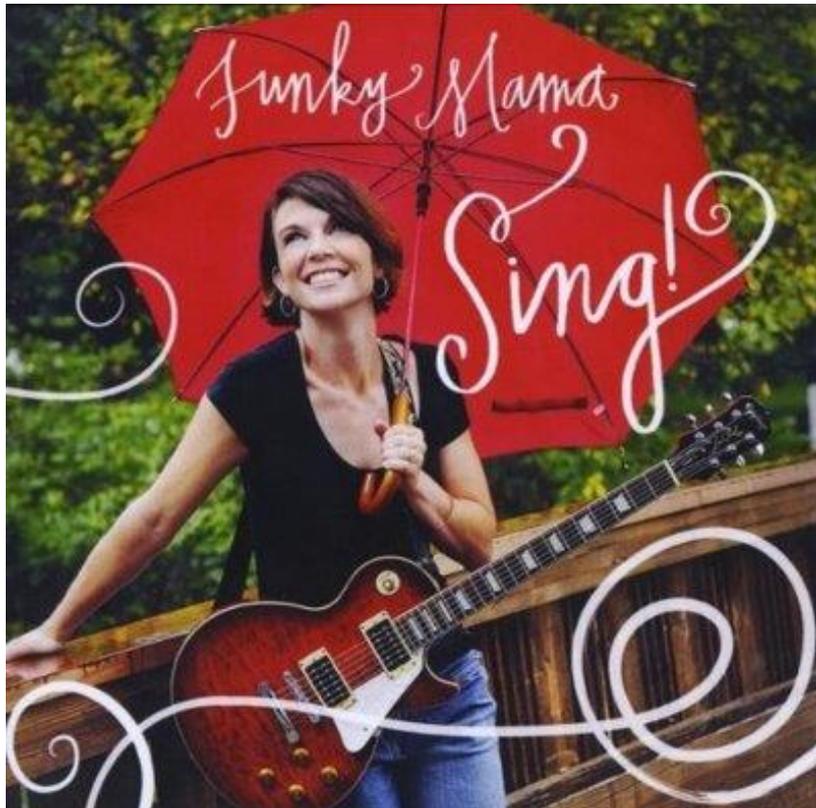


# Outreach Stats

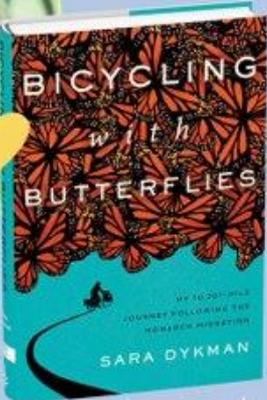
Program	Age Group	Attendance
Adelante Read	Kids and adults	7-30
ELL Conversation Class	Kids	20
SMSD Jump Start	Birth to 6, kids	15-25
Whole Child Development Center Storytime	Birth to 6, kids, and adults	5-50



# End of Summer Event Programs



JOHNSON COUNTY  
Library



**Meet Local Author  
Sara Dykman**

Saturday, July 31 • 11 am

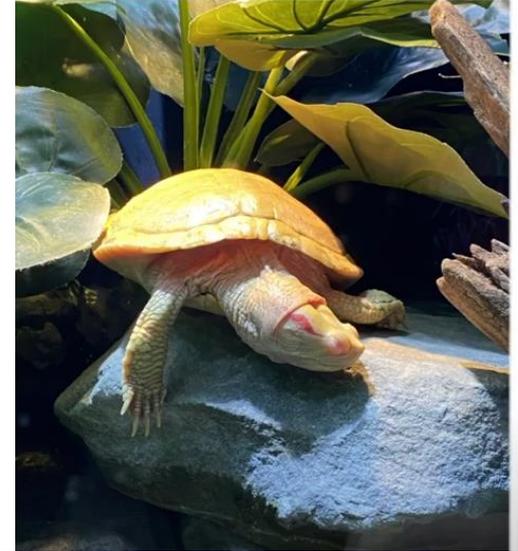
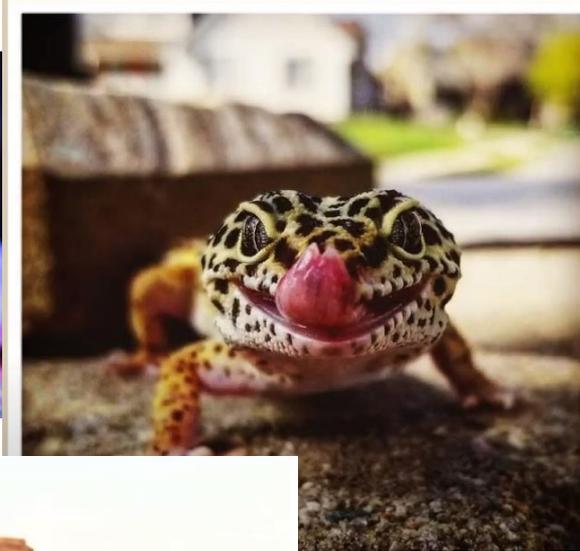
a part of our Summer Reading Grand Finale

The complex block features a photograph of Sara Dykman, a woman with brown hair wearing a red and blue plaid shirt, standing in a grassy field with a bicycle in the background. To the right is the cover of her book "Bicycling with Butterflies", which has a teal background and a pattern of monarch butterflies. The text "Meet Local Author Sara Dykman" is prominently displayed in blue. Below that, the date and time "Saturday, July 31 • 11 am" are listed. At the bottom, it says "a part of our Summer Reading Grand Finale". The Johnson County Library logo is in the top right corner.

# Sticker Contest Winners



# Photography Contest Winners



# Parting is such sweet sorrow...



# ...until next summer, friends!



**MINUTES JOHNSON COUNTY LIBRARY BOARD  
REGULAR MEETING**

August 12, 2021  
Monticello Library  
4:00 p.m.

**BOARD:** Bethany Griffith, David Sims, Kelly Kilgore, Mitra Templin, Fabian Shepard, Ali Seeling, Brandy Butcher

**BOARD ATTORNEY:** Fred Logan, Andrew Logan

**BOCC:** Commissioner Hanzlick

**STAFF:** Elissa Andre, Michelle Beesley, Sean Casserley, Laura Hunt, Jennifer Mahnken, Scott Sime, Stephanie Stollsteimer, Tricia Suellentrop, Ben Sunds, David Vratny, Adam Wathen

Board Chair Bethany Griffith called the meeting to order at 4:00 p.m.

**CITIZENS COMMENTS:** none

**REMARKS FROM THE LIBRARY BOARD OF DIRECTORS:**

Board Chair Bethany Griffith shared that she is currently reading *Infinite Powers*, by Steven Strogatz.

**DEVELOPMENT DEPARTMENT**

**FRIENDS OF THE LIBRARY:**

Jennifer Curtiss presented on behalf of the Friends of the Library. Their written report is included in the August Library Board Report.

**New Internet Sales and Office Manager**

The Friends of the Library have welcomed William Mitchell as the new Friends Internet Sales and Office Manager.

**Financial Position**

Ms. Curtiss shared that the Friends are in solid financial shape and have been able to build their operating reserve from 4 months to 6 months.

**Internet Sales**

The Friends fulfilled 1,920 orders of approximately 6,200 items listed. Ms. Curtiss shared that they have expanded their inventory to include record albums.

June sales of note:

- *Nancy Drew Set* (Books 1-56) ..... \$195
- *For-oysk Binnding armyn stur: With Faroese knitting Patterns – Knitted Shawls* ..... \$120
- *The Grand Barbecue: A Celebration of the History, Places, Personalities, and Techniques of Kansas City Barbeque* ..... \$9

**JOHNSON COUNTY LIBRARY FOUNDATION:**

Stephanie Stollsteimer presented on behalf of the Johnson County Library Foundation. The written report is included in the August 2021 Library Board Report.

## **Library Lets Loose Fundraising Event Goes Virtual, September 18**

Ms. Stollsteimer shared that Foundation is pre-producing a program, with production partner Park University, that will tell the Library story and the importance of being a donor.

There are 47 sponsors with donations that total nearly \$110,000. These are the best numbers in the 6-year history of the event.

Ms. Stollsteimer told the Board that the Foundation is planning for an in-person reception.

In addition to Library Lets Loose, the Foundation will host Trivia Nights as well as a Scavenger Hunt to help build engagement.

### **Tours of Central**

Ms. Stollsteimer shared that the Foundation has begun hosting tours of Central.

The Foundation will continue to host tours monthly from September – December.

### **Foundation Board Outreach**

Ms. Stollsteimer shared that if anyone knows of any good additions to the Foundation board leadership to please let her know.

## **COUNTY COMMISSIONER REPORT:**

Commissioner Hanzlick shared that the County Charter is by statute reviewed every 10 years, and this is a reviewal year. There is a Commission of 25 people that are appointed according to statute who are reviewing the County Charter and County Government operations. They will have their first public hearing on September 13<sup>th</sup>. Ms. Hanzlick shared that everyone is welcome to come and to comment on any charter issues.

Commissioner Hanzlick shared that the community has been working on housing solutions for Johnson County. She shared that she is on a housing subcommittee to look at ways that the County can support recommendations from a United Community Services two-year housing study.

Commissioner Hanzlick shared that she is reading *Denali's Howl*, by Andy Hall.

## **BOARD COUNSEL REPORT**

### **Buying and Selling Library Property**

Mr. Logan provided the Library Board with an overview on Library Board committee assignments.

Mr. Logan stated that in the Library Board regulations there is one standing committee: the library budget review committee. This committee is appointed by the Library Board Chair and is subject to Board approval. There are other committees appointed under bylaw section 3. These are appointed by the Chair with approval of the Board.

Mr. Logan shared that there could be an interim committee for issues, such as Library Board building liaisons. When there is a construction project underway, the Library Board building liaison follows and reports on that project.

There have been changes in the budgeting process in terms of how the Board of County Commissioners and the Library Board approaches the budget. The focus now is on whether there is an increase of dollars expended. Mr. Logan shared that in most instances there will be an increase in dollars expended. He shared that typically if there is an increase in valuation, those dollars may be considered in the budgeting process without having an increase in the mill levy.

Mr. Logan shared that there is now a hearing process and The Board of County Commissioners will conduct their first hearing under this new statute on August 23. When they do that, the BOCC will also be conducting the hearing on behalf of the Library and Johnson County Parks and Recreation district. Mr. Logan shared that he believes the Board should anticipate that the budget will then be brought to the Library Board for approval. The Library Board's action may be nothing more than to approve the same budget that the Commission approve. Mr. Logan shared that he believes it is best practice for the Library Board to also approve that budget.

Mr. Logan shared that the Commission will have approved the budget by September and the Library Board should expect to approve a budget resolution that mirrors what the County has approved.

Mr. Logan stated that there is one standing committee which is the budget review while the Board Chair also has the authority to appoint special committees.

## **COUNTY LIBRARIAN REPORT**

### **Finance Report**

Finance Director David Vratny presented the following to the board.

#### **Update on JCL Total Revenue**

Mr. Vratny shared that at the end of June of 2021 the Library has collected a little over 37.9 million. This is approximately 91% of the total revenue the Library is anticipated to collect.

#### **Update on JCL Expenses**

Mr. Vratny shared that the expenses report is year-to-date with all encumbrances. The expenses are currently at 19.9 million, which is about 48%. Mr. Vratny shared that this is not quite half spent, and that the Library is in really good shape.

#### **Reopening Data Report**

Associate Director of Systemwide Services, Adam Wathen, reported on monthly regular statistics and statistics for the Library's communication department. Mr. Wathen's statistics report is included in the August Library Board Report.

Mr. Wathen reported that although the three-year physical circulation trend dipped in May it has been rising and beginning to look like 2019 numbers. The digital trend had an enormous boost in 2020, while the Library was closed.

Mr. Wathen shared that visitation is lower primarily due to the continuing pandemic and closures such as Central for construction.

#### **CX – Communications**

External communications Manager, Elissa Andre, reported on CX-Communications. Ms. Andre's report is included in the August Library Board Report.

## **CX – Communications statistics**

Ms. Andre shared that website visits are up to almost 800,000 which is a significant jump from the previous year.

Ms. Andre shared that the cost per visitor has continued to decrease as advertising has become more targeted and effective. Library social media has seen an increase of followers.

## **CX – Communications Update**

Ms. Andre shared that the communications team covers the website, social media, emails, print materials such as the Guide, marketing, advertising, public relations, content creation and many other projects. The Communications team also works with partner organizations in the County CMOs office.

Ms. Andre shared that staff office hours began in May of 2020 and has continued monthly or as needed. 93% of staff say that this is a valuable tool that promotes transparency with the Administration team.

The staff Intranet page, the Resource, provides news and helpful links for staff to use daily in their work. Ms. Andre shared that their goal is to have this be the main communication channel for staff.

The Communications Department began sending newsletters in March of 2020 to Library subscribers. The newsletters go out to roughly 145,000 subscribers. There are several targeted newsletters such as kids and family newsletters as well as career and finance newsletters.

Ms. Andre shared that the Library is trying to increase public input sessions. The Antioch public engagement sessions, which have had about 70 attendees each, have been a great start toward that goal.

Ms. Andre revealed the Library marketing campaign, which is based on research that began in 2013. The campaign is called the Occasional's Campaign, and will focus on discovery, growth, and convenience.

The Communications department released a new app that integrates well with the web catalog and is easy to use.

Johnson County Library participated in Library Day at the K where Mr. Casserley shared the importance of library cards.

Ms. Andre shared the department's current initiatives; the Occasional's Campaign, a social media strategy, 'how to use the library' videos, onboarding emails for new library users, and the new staff Intranet project.

## **COMPREHENSIVE LIBRARY MASTER PLAN**

### **Central Staff Space Consolidation (CSSC)**

Scott Sime, Project Coordinator, gave an overview of usage statistics and construction for Little Central. Mr. Sime reported that there was a rise in Little Central visits and computer sessions in June.

The construction crew has installed exterior windows and insulation at the new drive-through window. The crew has also installed a temporary HVAC.

The construction crew has continued working on the drywall for the kids' area as well as completing the floor tile in the restrooms and installing ceiling grid insulation to some parts of the building.

Tours have been paused temporarily and will start again in September once there is permanent HVAC in the building.

Mr. Sime shared that the goal is to have the public areas opened first. This will include installing furniture and technology and training staff on new building features.

## **Central Building Upgrade, Part 2: Technology Implementation**

Information Technology Team Manager, Michelle Beesley, gave a report on technology implementation for CBU2. Ms. Beesley's report is included in the August Library Board report.

Ms. Beesley shared that the IT team prepared new places for Library staff to land during construction at Central, such as a shared space at Antioch.

The Library has been using Microsoft Teams to support collaboration across a mobile staff as well as OneDrive.

Ms. Beesley shared that the IT team has been designing and innovating technology for the renovated Central, which includes redesigning the network and technology layout.

Following the completion of the construction, Central will have 75 new computers on the public floor, laptop lending, new service points in the Teen and Kids' areas and new AV in the public meeting rooms.

Ms. Griffith asked if the public meeting rooms will have similar technology to Lenexa.

Ms. Beesley shared that there could be changes such as those but that they need to wait and see where the budget lands.

Ms. Griffith asked if the public computers will be mainly desktops or laptops.

Ms. Beesley shared that there will not be a lot of change in the main computer area aside from replacing the desktops with larger monitors and adding laptop lending.

Ms. Griffith asked how much room that would take.

Mr. Sime shared that it is roughly the same size.

Mr. Sims asked if patrons will be able to do same day room reservations with the new screens.

Ms. Beesley shared that she did not think there were any plans to change that system.

Ms. Griffith asked if that was a technology limitation.

Laura Hunt, Internal Communications Manager answered that the system can be set to same day reservations, but this has not been done as most branches depend on a paper form that hangs on the door with a list of room reservations. This would not be able to be updated as same-day reversions were made.

Ms. Beesley stated that the limitation is paper and expanding to other locations.

Ms. Griffith asked how many locations have the tablets at the doors.

Ms. Beesley answered that they are iPads mounted on the wall in an enclosure. She stated that these are located at Monticello and Lenexa.

Ms. Griffith shared that it was refreshing to hear Ms. Beesley present as it was clear how much she enjoys doing what she does for the Library.

### **Antioch Replacement Project**

Mr. Sime's presentation is included in the August Library Board Report.

Mr. Sime reported that the design team is looking at a two-story option for the new site. He anticipates a Library Board design update in September.

There is a public art commission that appoints an artist selection panel. This panel will review the 150 submissions for the public art proposal.

Public engagement has continued in the form of questions of the week on the Library website as well as in person at the Antioch branch and at the Community Center.

There are no changes to the timeline.

### **Overall Timeline**

Current and upcoming building closures:

- Cedar Roe: up to 5 day closure for roof work anticipated to begin in August
- Corinth: up to 3 day closure for electrical work anticipated between September and November
- Oak Park: up to one week closure anticipated for electrical work and staff space refresh in August/September
- Little Central: closure for two weeks in August for electrical work

### **Library Day at the K**

Mr. Casserley shared that although it was a very hot day, he wanted to thank the Royals for recognizing the Library, as well as the partnership with Mid-Continent and Olathe. Mr. Casserley thanked the staff that participated and spoke to the public at the event.

### **Library Board Retreat**

Mr. Casserley shared that the next Library Board Retreat would be held on October 27<sup>th</sup> from 3 p.m. to 7 p.m. The Library is working with Denise McNerney to facilitate the meeting.

Ms. Griffith asked if the retreat would be held at the Monticello Branch.

Mr. Casserley shared that they had not picked a location yet.

### **Parking Lot Policy**

Mr. Casserley shared that the parking lot policy will remain unchanged.

### **Staff Shortage, Contingency Plan**

Mr. Casserley shared that the executive team has created a contingency plan and have been monitoring absentee rates due to the increase of Delta variant infections. Mr. Casserley shared that if there are more than 50 absent staff on any one day the Library will close certain locations and consolidate remaining staff. The Library has not reached this threshold yet but will continue to monitor the situation.

Mr. Casserley shared that the County Manager issued an executive Order that requires all Johnson County employees to wear masks while at work as well as requiring vaccinated employees to submit a digital copy of their vaccination record. Unvaccinated staff will be tested weekly.

Mr. Sims asked what the highest number of absences there had been so far.

Mr. Casserley answered that 44 or 45 has been the highest number. He shared that it is a combination of vacation, FMLA, sick staff, and staff that have tested positive of COVID.

Mr. Sims asked if the Library is still short staffed.

Mr. Casserley shared that he believes the Library is short about 20 positions. He shared that as a large organization there is always some level of flux with people leaving the organization.

## **CONSENT AGENDA**

Minutes of the May 13, 2021 Library Board Meeting

**Motion:** Brandy Butcher moved to approve the consent agenda.

**Second:** Kelly Kilgore

**Motion approved unanimously**

## **NEW BUSINESS**

**Consideration of approval of the temporary closure of the Corinth Library for up to three days during September – November to complete electrical Arc Flash Work.**

Mr. Casserley shared that there is a supply chain issue in completing the Arc Flash work. The Library is looking to push back the previous date.

Ms. Griffith asked if we are waiting for the supplier to get supplies to us.

Mr. Casserley agreed and shared that the Library needs authorizing permission to close.

**Motion:** Kelly Kilgore moved to approve the temporary closure of the Corinth Branch for up to three days during September through November to complete electrical Arc Flash work.

**Second:** Fabian Shepard.

**Motion approved unanimously**

**No other business to address**

## **ADJOURNMENT**

**Motion:** Fabian Shepard moved to adjourn the meeting.

**Second:** Ali Seeling

**Motion approved unanimously**

Meeting adjourned at 5:00 p.m.

SECRETARY \_\_\_\_\_  
David Sims

CHAIR \_\_\_\_\_  
Bethany Griffith

SIGNED \_\_\_\_\_  
Sean Casserley

**JOHNSON COUNTY LIBRARY  
GIFT FUND  
TREASURER'S REPORT**  
Period: JUL-2021

		Receipts	Payments	Balance
	<b>Opening cash balance</b>			<b>\$196,038.41</b>
	Add Receipts	\$4.69		
	Less Payments		\$109.49	
	<b>Ending Cash balance</b>			<b>\$195,933.61</b>
	Less Liabilities		\$1,414.31	
	<b>Unobligated cash balance</b>			<b>\$194,519.30</b>

**APPROVED:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

RESOLUTION OF THE JOHNSON COUNTY LIBRARY BOARD OF DIRECTORS

A RESOLUTION OF THE JOHNSON COUNTY LIBRARY BOARD OF DIRECTORS, TO EXCEED THE REVENUE NEUTRAL RATE IN THE LEVY OF PROPERTY TAXES IN SUPPORT OF THE BUDGET FOR THE JOHNSON COUNTY LIBRARY TAXING DISTRICT FOR FISCAL YEAR 2022.

\*\*\*\*\*

At a regular meeting of the Johnson County Library Board of Directors to consider exceeding the revenue neutral rate for the Johnson County Library Taxing District for fiscal year 2022, conducted on Thursday, September 9, 2021, there came before the Board for consideration the matter of adopting a Resolution to exceed the revenue neutral rate in the levy of property taxes in support of the budget for the Johnson County Library Taxing District for fiscal year 2022.

The Johnson County Library Board, after full consideration, upon a motion duly made, seconded and carried, adopted the following Resolution to-wit:

\*\*\*\*\*

WHEREAS, pursuant to 2021 Kansas Senate Bill No. 13 and 2021 Kansas House Bill No. 2104, prior to adopting a proposed budget that will result in a tax rate in excess of the revenue neutral rate, as defined in the legislation, the Johnson County Library Board shall publish notice of its proposed intent to exceed the revenue neutral rate, conduct a public hearing and pass a resolution to approve exceeding the revenue neutral rate; and

WHEREAS, pursuant to 2021 Kansas Senate Bill No. 13 and 2021 Kansas House Bill No. 2104, the Johnson County Library Board published notice in the Olathe News and on the Johnson County Library website of its proposed intent to exceed the revenue neutral rate and of the public hearing on the revenue neutral rate held jointly with the Board of County Commissioners of Johnson County, Kansas; and

WHEREAS, the revenue neutral rate for the Johnson County Library Taxing District for fiscal year 2022 is 3.730 mills; and

WHEREAS, the Johnson County Library Board has evaluated and determined the level of services and needed expenditures prudently required to fund the fiscal year budget for Johnson County Library Taxing District; and

WHEREAS, if approved and adopted as proposed, the budget would include authorized expenditures of \$57,478,512 for the Johnson County Library Taxing District; which would require, in addition to other revenue sources, the levy of property taxes for the County Taxing District in the amount of \$39,164,944, at an estimated mill levy of 3.896 mills, which would exceed the revenue neutral rate for the Johnson County Library Taxing District; and

WHEREAS, the Board of County Commissioners of Johnson County, Kansas held a hearing on August 23, 2021, regarding the intent to exceed the revenue neutral rate for the Johnson County Library Taxing District, and allowing all interested taxpayers an opportunity to be heard at the hearing; and

WHEREAS, the Board of County Commissioners, having heard public comment, has determined that it is in the best interest of Johnson County to exceed the revenue neutral rate for the Johnson County Library Taxing District for fiscal year 2022.

NOW, THEREFORE, BE IT RESOLVED by the Johnson County Library Board that the Board hereby approves the levy of property taxes in support of the budget for the Johnson County Library Taxing District for the 2022 budget year that requires a property tax rate exceeding the revenue neutral rate of 3.730 mills.

Adopted this 9th day of September, 2021.

**JOHNSON COUNTY LIBRARY BOARD OF DIRECTORS**

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**BETHANY GRIFFITH, Board Chair**

**ATTEST:**

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**DAVID SIMS, Board Secretary**

**APPROVED AS TO FORM:**

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**FRED J. LOGAN, JR., Legal Counsel**

RESOLUTION NO. 065-21

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JOHNSON COUNTY, KANSAS, TO EXCEED THE REVENUE NEUTRAL RATE IN THE LEVY OF PROPERTY TAXES IN SUPPORT OF THE BUDGET FOR THE JOHNSON COUNTY LIBRARY TAXING DISTRICT FOR FISCAL YEAR 2022

\*\*\*\*\*

At a public hearing of the Board of County Commissioners to consider exceeding the revenue neutral rate for the Johnson County Library Taxing District for fiscal year 2022, conducted on Monday, August 23, 2021, there came before the Board for consideration the matter of adopting a Resolution to exceed the revenue neutral rate in the levy of property taxes in support of the budget for the Johnson County Library Taxing District for fiscal year 2022.

The Board, after full consideration, upon a motion duly made, seconded and carried, adopted Resolution No. 065-21 to-wit:

\*\*\*\*\*

WHEREAS, the Board of County Commissioners is the governing body of Johnson County, a taxing subdivision of the State of Kansas, and has the authority and responsibility to establish and provide necessary and prudent levels of governmental services and public improvements to serve the best interests of the County and its citizens and to preserve the public health, safety and welfare, while exercising fiscal responsibility to minimize the burden of taxation and to ensure the most cost-effective expenditure of public funds; and

WHEREAS, the Board annually adopts a budget for the governmental services of Johnson County, which includes three separate taxing fund districts: the Johnson County

Taxing District, the Johnson County Library Taxing District, and the Johnson County Park and Recreation Taxing District; and

WHEREAS, the Board of County Commissioners remains committed to its practice of reducing the tax levy whenever possible and increasing taxes only as prudently advisable to maintain effective governmental services, fund voter-approved projects, or to meet the needs for public improvements; and

WHEREAS, pursuant to 2021 Kansas Senate Bill No. 13 and 2021 Kansas House Bill No. 2104, prior to adopting a proposed budget that will result in a tax rate in excess of the revenue neutral rate, as defined in the legislation, the Board shall publish notice of its proposed intent to exceed the revenue neutral rate, conduct a public hearing and pass a resolution to approve exceeding the revenue neutral rate; and

WHEREAS, pursuant to 2021 Kansas Senate Bill No. 13 and 2021 Kansas House Bill No. 2104, the Board published notice in the Olathe News and on the Johnson County website of its proposed intent to exceed the revenue neutral rate and of the public hearing on the revenue neutral rate; and

WHEREAS, the revenue neutral rate for the Johnson County Library Taxing District for fiscal year 2022 is 3.730 mills; and

WHEREAS, the Board of County Commissioners has evaluated and determined the level of services and needed expenditures prudently required to fund the fiscal year budget for each and all of the taxing fund districts included within the total budget, and has proposed approval and adoption of a total budget of \$1,448,092,247; and

WHEREAS, if approved and adopted as proposed, the budget would include authorized expenditures of \$57,478,512 for the Johnson County Library Taxing District;

which would require, in addition to other revenue sources, the levy of property taxes for the Johnson County Library Taxing District in the amount of \$39,164,944, at an estimated mill levy of 3.896 mills, which would exceed the revenue neutral rate for the County Taxing District; and

WHEREAS, the Board of County Commissioners held a hearing on August 23, 2021, allowing all interested taxpayers an opportunity to be heard at the hearing; and

WHEREAS, the Board of County Commissioners, having heard public comment, has determined that it is in the best interest of Johnson County to exceed the revenue neutral rate for the Johnson County Library Taxing District for fiscal year 2022.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Johnson County, Kansas that the Board hereby approves the levy of property taxes in support of the budget for the Johnson County Library Taxing District for the 2022 budget year that requires a property tax rate exceeding the revenue neutral rate of 3.730 mills.

Adopted this 23rd day of August, 2021.

BOARD OF COUNTY COMMISSIONERS  
OF JOHNSON COUNTY, KANSAS

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Ed Eilert, Chairman

ATTEST:

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Lynda Sader, Deputy County Clerk

APPROVED AS TO FORM:

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Peg Trent, Chief Counsel