

**ADMINISTRATIVE REGULATIONS**

**TAB: Collections**

**DOCUMENT NUMBER: 30-20-70**

**SECTION: Library Collections**

**SUBJECT: WORKS OF ART AND ARTIFACTS**

---

**SUMMARY**

This document describes policy and procedure for the Library's collection of art and artifacts.

**Effective Date:**

July 12, 2012

**Reviewed:**

October 4, 2017

October 27, 2021

October 12, 2023

**POLICY**

**Purchased Art**

a. The Johnson County Library may collect and purchase art and artifacts in accordance with criteria established by the library's mission, strategic plan, and collection development policy.

**Commissioned Art**

b. The Johnson County Library may commission art to be used in buildings, marketing, and promotions, in order to enhance patron service or experience.

**Donated Art**

c. Donations of art to the Johnson County Library are governed by ARM 30-20-50 Gifts.

**PROCEDURES**

The County Librarian will establish procedures to govern the collection and purchase of art and artifacts.

**October 12, 2023**

**ARM 30-20-70 End**