



ADMINISTRATIVE REGULATIONS

TAB: Governance

DOCUMENT NUMBER: ARM 10-60-30

Section: County Librarian

SUBJECT: REGULATIONS

SUMMARY

This document describes the content, purpose, distribution, and management of the Administrative Regulations Manual (ARM).

Effective Date:

Reviewed

May 20, 1986 (revised November 16, 2005)
October 2005
October 13, 2022

REGULATIONS

Contents

a. The County Librarian will maintain an Administrative Regulations Manual that contains the rules and regulations adopted by the Library Board.

Distribution

b. The County Librarian will be responsible for providing the Administrative Regulation Manual online for use by members of the Library Board, library patrons, and members of the public.

Biennial review

c. A comprehensive biennial review of the rules and regulations will be conducted by library staff with recommended revisions submitted to the Library Board during the annual Library Board retreat. Library Board members may also recommend revisions to the rules and regulations at this time. The library staff or members of the Library Board may recommend revision of a particular rule or regulation at any time.

October 13, 2022

ARM 10-60-30 End